Caton with Littledale Parish Council

Minutes of the parish council meeting held on 14th September 2021 at 7pm

at the Victoria Institute, Caton.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Taylor, Cllr Walmsley and Cllr Wright.

One member of the public.

**Open forum**

A request to move the football goalposts by 10 metres to prevent resident’s cars being hit by the football.

**115/21 To receive apologies for absence.**

Cllr Frobisher, Cllr Powell and Cllr Boland.

**116/21 To consider and approve the minutes of the meeting held on Tuesday 15th June 2021.**

It was resolved that the minutes be approved and signed by the chairman after the letter L for Littledale was added to CPPAG and Gresgarth House was changed to Gresgarth Hall.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**117/21 To receive declarations of interests and dispensations.**

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared an other interest in any item regarding Fell View playpark as a member of the CLPPAG.

**118/21 To consider the following planning matters and applications.**

Update - Land off Hawthorn Close.

The zoom meeting with the consultants will be cancelled as this is only the pre-application stage.

**119/21 To consider the adoption of the revised Financial Regulations and Standing Orders.**

It was resolved that the Financial Regulations and Standing Orders be adopted.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

6:1 in favour.

**120/21 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £633.72

D Skeldon – war memorial garden maintenance £246.42

Victoria Institute - printing charges £4.00

Eon Electric – Hornby Rd Car Park £11.04

It was resolved that the payments be made.

Proposed by Cllr Wright.

Seconded by Cllr Taylor.

**121/21 To consider and approve the expenditure for the pollinator patches.**

There has been no agreement on planting on Beckside, the only viable option is to have an area by Artlebeck Bridge closely mown and the clippings removed this year.

The working group will make a proper plan with Lancaster City Council for autumn for Beckside.

**122/21 To consider the grass cutting schedule and what the parish requires.**

The schedule for the grass cutting has been reduced but the parish council has not received a contract or costs for the work to be completed. The clerk will contact Lancaster City Council Public Realm to get an update on costs.

**123/21 To consider the re-siting of the goal posts at Fell View.**

It was resolved that the posts should stay sited where they are as the parish council feels that the balls going astray won’t be an ongoing problem. If any problems arise this can be reviewed.

Proposed by Cllr Heywood.

Seconded by Cllr Elvis.

**124/21 Highways and footpaths.**

***To consider the report of vehicles parking dangerously outside the Station Pub and what action is needed.***

Cllr Walmsley talked to the manager of the pub and she was told the forecourt of the pub is also a public right of way. If staff see cars parking on the pavement outside the pub they will speak to the driver of the vehicle. A major refurbishment of the pub may include new tables and planters but nothing can be placed there at the moment.

***To consider what action is needed regarding the overgrown hedges on footpaths.***

Councillors were asked to forward the addresses of the overgrown hedges to the clerk so she can write and ask for the hedges to be cut back.

***To consider a response to Cllr Maxwell-Scott about County's comments on highways work.***

Speed, traffic, footpaths and road concerns will be followed up in the near future. The parish council has local information that could help Highways make informed decisions.

***To consider the update from Lancashire CC on the footpath alongside Artlebeck.***

Lancashire County Council will not be reinstating the footpath.

Cllr Walmsley will contact Cllr Maxwell – Scott regarding the lack of help from LCC and also contact the Open Spaces Society and the Ramblers for advice.

**125/21 Parish management and maintenance.**

***Hornby Rd car park – to consider the renewal of the lease.***

No update.

***To consider the request from the café owners to place advertising signage on Station Road.***

The Caton signage needs updating with a new map. Until this has been reviewed it should not be refurbished. The parish council is not in a position to help businesses with planning applications for advertising.

The Sycamore Tree on Station Road is sprouting and needs to be chopped back. The clerk will ask the village contractor for a quote.

**126/21 Lengthsman’s update.**

***Bus shelter maintenance***

No update.

***Hedge at Hornby Road Car Park***

The clerk will ask the village contractor for a quote.

**127/21 Village website** **– To consider the training for two additional web administrators/moderators﻿ - up to a cost of £100.**

It was resolved that the training be authorised for the new administrators.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**128/21 To consider the updating of the parish council board of honour**.

The clerk will get a quote for the updating of the board.

**129/21 To consider the request for the neighbourhood plan to proceed to the Section 16 Consultation.**

It was resolved that the parish council agree that the neighbourhood plan proceeds to the Section 16 Consultation and the riders and observations are taken back the steering group.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**130/21 Reports and correspondence (information only).**

Training for parish councillors – Report to LALC update.

Victoria Institute report and opening of the public toilets.

**131/21 Date and time of the next parish council meeting.**

Tuesday 12th October at 7pm.

The meeting closed at 8.50pm **Signed …………………………………………… Date………………......**