Caton with Littledale Parish Council

Minutes of the meeting held on Tuesday 9th March 2021 at 7pm.

Due to the Covid 19 virus and social distancing rules this meeting was

held remotely by video communication.

**Present**:

Cllr Boland, Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Taylor, Cllr Thompson, Cllr Walmsley (vice – chairman) and Cllr Wright.

G Mason - clerk to the parish council.

Cllr Joyce Pritchard.

**Open forum**

No public attended the meeting.

Cllr Heywood chaired the meeting.

**21/36 Apologies for absence.**

Cllr Skeldon.

**21/37 To consider and approve the minutes of the meeting held on Tuesday 9th February 2021.**

It was resolved that the minutes be approved and will be signed by Cllr Heywood at the next physical meeting after the following additions: Cllr Heywood chaired the February meeting and Cllr Kynch has a prejudicial interest in any item regarding Fell View playpark as a member of the CPPAG.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**21/38 Declarations of interests and dispensations.**

Cllr Gibbons declared a prejudicial interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared a prejudicial interest in any item regarding Fell View playpark as a member of the CPPAG.

Cllr Walmsley declared an interest in the planning application 21/00114/FUL as a neighbour of the applicant.

**21/39 Planning matters and applications.**

20/01146/FUL

Proposal : Retrospective application for the retention of hardstanding to the front and construction

of an extended dropped kerb. Site Address : 61 Brookhouse Road, Caton, Lancaster, Lancashire, LA2

9RG.

21/00187/FUL Proposal : Installation of rooflights to the front elevation Site Address : East Winds, Ball Lane, Caton, Lancaster, Lancashire.

21/00231/FUL Proposal : Retrospective application for demolition of conservatory and erection of replacement single storey extension For : Site Address : Brookhouse Hall, Brookhouse Road, Brookhouse, Lancaster, Lancashire LA2 9PA.

21/00112/FUL Proposal : Conversion of integral garage to create habitable room Site Address : 53 Sycamore Road, Brookhouse, Lancaster, Lancashire, LA2 9PE.

21/00114/FUL Proposal : Erection of a single storey rear extension Site Address : 4 & 6 Hall Drive, Caton, Lancaster, Lancashire, LA2 9QE.

21/0025/TPO Proposal : 1x Beech - reduce by up to 30% and crown raise For : Leanne Rose Site Address : 20 Moor Platt, Caton, Lancaster, Lancashire, LA2 9BF.

The parish council has no observations on the planning applications.

**21/40 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £621.86

G Mason – reimbursement for the waste subscription £80.00

C Lennon Village contractor - bus shelter repairs £825.00

LALC subscription £617.09

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Heywood.

**21/41 Highways and footpaths.**

***To consider action to progress the reinstatement of the footpath along Artlebeck between Brookhouse Road and the A683.***

Residents have been emailing LCC regarding the reinstatement of the footpath.

***To consider the SpID update.***

No update.

***To consider the action needed to tend to the vegetation growing onto Lancaster Road.***

The clerk was asked to contact Highways to report the overgrown vegetation.

**21/42 Parish management and maintenance.**

***Hornby Rd car park – to consider the tenders for improving the gravel verge between the car park and Boots wall and the update on the tree roots that are lifting up the tarmac.***

Two quotes have been received. The clerk will follow up the quotes with the other contractors.

***To consider what action is required for the Beck Side ash die back.***

The clerk will ask the contractor for a quote to remove the four stumps. If the quote is still lower in total than the other contractor, the clerk is authorised to order the works before the next meeting.

***To consider the repairs to the Hornby Road Car Park light.***

The clerk will contact the electrician to review the light.

It was resolved that if the quote is under £100 the clerk can authorise the repairs to be completed.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

***To consider the placement of advertising signage around the village.***

Cllr Thompson, Cllr Boland and Cllr Taylor are the members of the signage working group to look at potential sites for adverts and community news in the village. LCC will be contacted to provide advice on what signage is permitted.

**21/43 To consider the request for a skate / scooter track at Fell View and to review the lease from Lancaster City Council for the open space.**

The lease sent from Lancaster City Council was not the latest version. The clerk will enquire whether they have a signed version of the latest lease.

The football goal donations have been collected and the clerk will order the goal. The Caton Sports Association will install the goal. The parish council will donate £140 towards the purchase.

**21/44 To consider the fishing rights subscription and the Poor’s Land Charity donation distribution.**

Cllr Elvis has been approached by the Angling Association regarding the fishing rights. Cllr Elvis was asked to discuss the detailed proposal with the association.

**21/45 Lengthsman’s update.**

The bus shelter has been refurbished and the war memorial has been repaired.

**21/46 To consider the flooding policy and interactions with external authorities and Caton with Littledale.**

The LALC executive group have invited United Utilities to a meeting. Cllr Kynch would like the councillors to forward any of their observations regarding this issue to herself.

**21/47 To consider the review of the verge paths on country lanes.**

It was resolved that the Footpaths Committee (Cllr Gibbons, Cllr Elvis and Cllr Taylor) will review the verges and look where paths are required. The group were also asked to look at other footpaths that are problematic and need to continue into the village, Gresgarth into Caton being an example.

**21/48 To consider the update for the grass cutting schedule.**

No update.

**21/49 To consider the proposal of a community orchard.**

Cllr Kynch reported that the land behind the catholic church would not be able to have an orchard planted there as it wouldn’t be temporary.

**21/50 To consider policies which Caton with Littledale Parish Council might adopt, in response to NALC 'Climate Change' actions by parish councils.**

It was resolved that a working group be created to look at areas of tree planting, carbon footprint, etc. The members of the group are Cllr Taylor, Cllr Judy, Cllr Heywood and Cllr Wright.

**21/51 Reports and correspondence (information only).**

No reports received.

**21/52 Date and time of the next parish council meeting.**

Tuesday 13th April 2021 at 7pm.

The meeting closed at 8.46pm

**Signed …………………………………………… Date………………......**