Caton with Littledale Parish Council

Minutes of the meeting held on Tuesday 9th September 2020 at 7pm.

Due to the Covid 19 virus and social distancing rules this meeting was

held remotely by video communication.

**Present**:

Cllr Elvis, Cllr Heywood, Cllr Kynch, Cllr Paine (chairman), Cllr Powell, Cllr Taylor, Cllr Thompson and Cllr Walmsley (vice – chairman).

G Mason - clerk to the parish council.

Two members of the public.

**Open forum**

The representative from Caton Sports Association said that the parish council is working against the sports association by placing the article in The Link regarding the registering of a public footpath across the field - he sees such articles as propaganda.

Cllr Walmsley explained that the parish council does want to work with the sports association for the benefit of the community. The field is privately owned and leased to CSA. It is an open space to be used for sports and recreation not for general public use.

It was agreed that a joint article from the parish council and CSA be placed in The Link to update parishioners.

Cllr Paine left the meeting at 7.18pm after an altercation with a member of the public.

**20/89 Apologies for absence.**

Cllr Skeldon & Cllr Gibbons.

**20/90 To consider and approve the minutes of the meeting held on Tuesday 14th July 2020.**

It was resolved that the minutes be approved and signed by the chairman at the next meeting.

Proposed by Cllr Elvis.

Seconded by Cllr Powell.

**20/91 Declarations of interest.**

Cllr Powell declared an interest in any agenda item referring to the Victoria Institute as a trustee.

Cllr Skeldon declared an interest in any agenda item referring to the war memorial garden

maintenance.

Cllr Kynch declared an interest in any item referring to the Fell View Playpark as a trustee of the

playpark action group.

**20/92 Planning matters and applications.**

20/00862/FUL Willowcroft New Street Brookhouse Lancaster Lancashire LA2 9PT – Demolition of a conservatory and erection of a single storey extension.

The parish council has no observations.

**20/93 To consider renewing the LALC subscription for 2021/ 2022.**

It was resolved that the subscription for 2020/2021 be paid.

Proposed by Cllr Powell.

Seconded by Cllr Thompson.

**20/94 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £632.49

D Skeldon war memorial garden maintenance £235.71

PKF Littlejohn - auditors £240.00

Baytech design of new website £550.00

Eon electricity – UMS street lighting £7.33

LALC subscription £611.30

**Receipts**

Cottam Charities Grant £500.00

Duchy of Lancaster Benevolent Fund £500.00

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Kynch.

**20/95 Highways and footpaths.**

***To consider the cost of maintenance to the tree on Station Road.***

No update.

***To review the maintenance and repair to the styles on public footpaths.***

The clerk will ask for advice from the public right of way officer at Lancashire County Council on what the broken stiles should be replaced with.

***Double yellow line request at the Crook O Lune update.***

The clerk had contacted Cllr Susie Charles and Highways but has had no response. The clerk was asked to contact them again and to ask the police to help with the ongoing issue.

***Speed review in the village and new SpID update.***

No update.

***Modification Order for the two footpaths used by the public to access Station field.***

This item will be carried to the next meeting.

***To consider action to progress reinstatement of the footpath along Artlebeck between Brookhouse Road and the A683.***

The path hasn’t been repaired. There could be an enforced diversion of the path but the parish council would have to fund the project.

Comments and articles will be placed on Facebook and other social media to highlight the lack of work to reinstate the path.

**20/96 Parish management and maintenance.**

***Hornby Rd car park – to consider improving the gravel verge between the car park and Boots wall.***

Cllr Heywood will look at the verge and see what materials are required.

**20/97 To consider areas for pollination patches in the village.**

Cllr Powell had circulated a report to all councillors. It is too late to sew pollinator seeds this year. The proposed small areas to make pollinator patches are Copy Lane bus stop area, Beckside and the Caton side of Artlebeck.

It was resolved that the project go ahead and seeds be sewn in August / September 2021.

Proposed by Cllr Taylor.

Seconded by Cllr Kynch.

(5 support : 2 against)

**20/98 Proposal for finance working group to :**

***Consider options and timescale for restoring balance between income and expenditure.***

***Budget 2020/21 preparation: review expected categories of expenditure for the next financial year.***

The clerk will create a draft budget for 2021 / 2022 and circulate this to the finance committee.

Cllr Walmsley has stood down as a member of the committee.

**20/99 Lengthsman’s update.**

The bus shelter on Hornby Rd needs repair and maintenance and the hedge at Boots / Hornby Rd car park needs cutting.

**20/100 Governance – to review and update the financial regulations and standing orders for 2020/2021.**

Councillors were asked to email Cllr Walmsley by the end of September with their edits / amendments / additions to the financial regulations & standing orders.

**20/101 New councillor support working group - proposal for a working group to consider how to offer support to new parish councillors.**

This item will be carried to the next meeting.

**20/102 Reports and correspondence (information only).**

Website update.

Request for new goal posts at Fell View.

Report of water danger at key points along the river and Crook O Lune.

**20/103 Date and time of the next parish council meeting.**

Tuesday 13th October 2020 at 7pm.

The meeting closed at 9.09pm

**Signed …………………………………………… Date………………......**