

# Caton with Littledale Parish Council

---

**Minutes of the meeting held on Tuesday 9<sup>th</sup> June 2020 at 7pm.  
Due to the Covid 19 virus and social distancing rules this meeting was  
held remotely by video communication.**

**Present:**

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Paine (chairman), Cllr Powell, Cllr Skeldon, Cllr Taylor, Cllr Thompson and Cllr Walmsley (vice – chairman).  
G Mason - clerk to the parish council.

**20/65 Apologies for absence.**

Cllr Huddleston.

**20/66 To consider and approve the minutes of the meeting held on Tuesday 12<sup>th</sup> May 2020.**

It was resolved that the minutes be approved and signed by the chairman at the next meeting.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

**20/67 Declarations of interest.**

Cllr Powell, Cllr Paine and Cllr Gibbons declared an interest in any agenda item referring to the Victoria Institute as trustees.

Cllr Skeldon declared an interest in any agenda item referring to the war memorial garden maintenance.

**20/68 Open forum.**

There were no parishioners at the meeting.

**20/69 Planning matters and applications.**

20/00020/REF Garage Brookhouse Road – Change of use of commercial garage and associated land to a dwelling with associated residential land and creation of a new driveway, regrading of land and installation of drainage infrastructure.

The parish council object to the application as the proposed change of use of the garage lies within the area of separation in the villages of Caton and Brookhouse. The parish council also object to the felling of the trees along Artlebeck as this is an important feature of the landscape and other nearby housing overlook the area. The parish council request that more information on the access to the land is provided as it has been brought to the council's attention that the access belongs to Bridge End Farm.

19/1574/FUL 1 Pine Cottages - Demolition of existing garage and side extension and erection of a part single and part two storey side / rear extension with balcony to rear.

The parish council has no observations.

It was resolved that the above responses be submitted.

Proposed by Cllr Paine.

Seconded by Cllr Walmsley.

**20/70 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O)

£1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O)

£50.00

### **Cheques**

Gill Mason, clerk's wages and expenses	£649.14
D Skeldon war memorial garden maintenance	£235.71
St Paul's Churchyard grant	£750.00
Came and Co Insurance	£1294.09
Victoria Institute room hire March	£24.75
Victoria Institute print of flyers for the Link	£75.00
Victoria Institute room hire Neighbourhood Planning Group	£18.00
It was resolved that the payments be made.	
Proposed by Cllr Elvis.	
Seconded by Cllr Gibbons.	

### **20/71 Audit**

To consider and agree that the chairman signs the AGAR audit form and to consider and agree the gift for the internal auditor.

It was resolved that the chairman signs the AGAR forms and that a gift of up to £20 be purchased to thank the internal auditor.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

### **20/72 Highways and footpaths.**

To review the maintenance to the tree on Station Road

The clerk will contact BT and the TPO officer to ask for advice on the pruning of the overhanging branches and the telephone wires that are close to the tree.

To review the maintenance and repair to the styles on public footpaths.

The clerk will ask LCC about repairing the styles or replacing them with kissing gates.

The clerk was asked to contact LCC Highways regarding extending the double yellow lines around the Crook O Lune for safety as the area is congested with visitors which is a hazard.

The clerk was asked to obtain costings for three solar SpIDs for the village to try and help reduce the speeding traffic through the village. The clerk will also ask if the average speed limit detectors are going to be sited from Lancaster to Kirby Lonsdale in the near future.

### **20/73 Parish management and maintenance.**

No update.

### **20/74 To review and report what work is completed in the village, who completes it and how much it costs.**

The clerk will forward a breakdown of the budget to Cllr Walmsley, so an article can be placed in the Link detailing what the parish council spends on repair, maintenance and management of the parish.

### **20/75 Reports and correspondence (information only).**

Duchy of Lancaster Benevolent fund

### **20/76 Date and time of the next parish council meeting.**

Tuesday 14<sup>th</sup> July 2020 at 7pm.

The meeting closed at 7.54pm

Signed ..... Date.....