

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 10th September 2013.**

PRESENT: Councillors J Jackson, J Walmsley, J Parkinson, D Nesbitt, R Gibbons, CEC Kynch, V Richards, P Woolgar, V Williams and R Elvis.

13/218 APOLOGIES FOR ABSENCE:

Councillors J Pritchard, R Paine and County Councillor Mrs S Charles sent their apologies

13/219 OPEN SESSION

No members of the public attended.

13/220 MINUTES OF THE PREVIOUS MEETING HELD ON 9th July 2013

The minutes of the previous meeting held on 9th July 2013 were confirmed and signed as a correct record.

13/221 POLICE AND COMMUNITY TOGETHER (PACT).

There was a written Police report.

It was stated that there had been some personal items stolen from a house and a charity box stolen from a snack bar and two bicycles stolen from a garage.

The Police stressed the need to remain vigilant and report all suspicious activity. Alerts are continuing to be posted on Farm & Horse Watch sms.

Concern was expressed that Royal Mail had ceased deliveries to several properties on Quernmore Road because of a lack of footpath and speeding vehicles. It was deemed unsafe. The Clerk was asked to write to the Police and other agencies to ascertain the situation

13/222 PLANNING

Applications **Received** :-

13/0096/TPO	Pruning work to Alder Tree 47 Fell View, Caton
No Objections 1300869/FUL	Construction of dormers (front and rear) 16 Vicarage Avenue, Brookhouse
No Objections 13/00758/FUL	Erection of 7.6m high wind turbine No Fret Farm, Quarry Road, Brookhouse
No comments	

13/00889/FUL Demolition of existing and rebuild 2 storey dwelling
Sunningdale, Holme Lane, Brookhouse
No Objections

Applications **Permitted** :-

13/0073/TPO Felling of Horse Chestnut and pruning of oak tree
49 Low Mill, Caton
13/0077/TCA Felling of Cypress tree
Cypress Cottage, 4 New Street, Brookhouse
13/00639/FUL Extension to rear
16 Hawthorne Avenue, Brookhouse
13/00578/PAM Installation of BT Equipment cabinet
204 Brookhouse Road, Brookhouse
13/00683/FUL Erection of reception office extension and roller shutter door to
workshop
Station Garage, Caton
13/00847/AD Agricultural Determination for Agri storage building
Bell Hill Farm, Littledale

Applications **Refused** :-

13/0071/TPO Felling of Sycamore and Ash tree
Land south of 9 Broadacre, Caton
10/01247/FUL Modification to water course
Low Mill, Lancaster Road, Caton

13/223 COUNTY & DISTRICT COUNCILLORS REPORTS

Lancaster City Council are pushing for the refurbishment of the toilets at Bull Beck Car Park. Further complaints regarding noise from the Road Depot on Hornby Road, especially in the early mornings, are to be passed to the authorities.

13/224 LENGTHSMAN, HIGHWAYS & FOOTPATHS

The Parish Council refused a request to put up a sign for Caton Farmer's Market on the War Memorial railings for one week prior to the market. It was suggested that they might wish to contact the Victoria Institute for a more prominent place for a sign.
Resurfacing of the Croft carriageway would be chased up and the pot holes on the parking area outside the shops on Sycamore Road would be reported. There were also overgrown hedges on the pavement from Bargh's garage and Holme Lane.
Enquires will be made with Chris Hill regarding white lines in the Hornby Road car park. The Lengthsman's timesheets would in future be forwarded to Councillors by email.

13/225 AUDIT

The Audit had been successfully completed with no matters to report and was accepted by the Parish Council.

13/226 ZIP WIRE

S Ireland has moved away. The Zip wire is continuing to be locked by Ms J Hudson-Mather (step daughter). It was agreed that we continue with this arrangement and adjust payment accordingly.

13/227 FINANCE

Proposed Cllr R Gibbons seconded Cllr J Walmsley and **resolved** that the following payments be made:-

Clerk's Salary July & Aug & Travel expenses, RB Alexander	£	906.16
Mr B Postlethwaite, to open/close public toilets, September	£	40.00
Ms J Hudson-Mather, Fell View zip wire locking, September	£	40.00
Lancaster City Council, Grass cutting June	£	95.50
Lancaster City Council, Grass cutting July	£	47.75
Victoria Institute, Meetings July	£	31.88
Victoria Institute, Meetings Aug	£	8.50
BT, Clerk's telephone, refund RB Alexander	£	68.46
Lancashire County Council. Rental of Hornby Road car park	£	120.00
Balassa Electrics, toilet light	£	62.00
BDO LLP. Audit fee	£	240.00
Heather McNaught, War Memorial Gardens	£	500.00
LALC, Additional contribution for Area Secretary	£	5.00
Lancaster City Council, rental for Fell View land	£	.20

13/228 HORNBY ROAD CAR PARK

The Clerk reported that the Co-op have instigated a single composite delivery for the store. A 'diary' of delivery times was requested by the Parish Council before reconsidering the use of the car park for these deliveries. Payment for repairs of any damage done would need to be considered.

13/229 PARISH PROJECTS FUND

What to spend these funds on was discussed and it was agreed we obtain cost for purchasing the Hornby Road car park but delay any decision until we know what will be happening to the Moor Platt site and any possible access from the Station Road car park.

13/230 CLERKS SALARY

It was agreed to accept the NALC guidelines of a salary at SP 19 of £9.345/hour which would bring the Clerk's salary to £5,345.34 per annum (Currently £ 5,292.72). This would be backdated to April 2013.

13/231 REPORTS OF MEMBERS ON OUTSIDE BODIES

Victoria Institute – The Wine Tasting has been postponed until April 2014

Lune Valley Rural Housing – Financially sound and considering future developments of a small number of housing units.

Village Web-site - Improvements are still under development.

Twinning – A Jumble sale is planned for 16th November and a Quiz will be held on Sunday 20th October. The visit to France is being planned for Easter 2014 – It is hoped that children will be subsidised for travel.

LALC – Colin Peacock is standing down after many years service as Secretary. He was thanked for his hard work and commitment

Play Park – An application for a small grant for continuing activities will be prepared. They have suggested that ‘adult’ equipment be installed on the Millennium Park.

13/232 REMEMBRANCE DAY

Sunday 10th November. It was decided that a start time of 10.15 be suggested to the Churches Together Group with a similar format to previous years. The Parish Council would arrange for the WI to put on Teas in the Institute afterwards. A police presence would be requested at the round about to control the traffic during the 2 minutes silence.

13/233 CORRESPONDANCE

Please request from Clerk if interested

Jo Turton has been appointed Interim Chief Executive of Lancashire County Council and Steve Browne Interim Executive Director for the Environment

Invitation to Induction of Baptist Minister Rev Alan Wadsworth Sat 12th October 3.00 pm.

Lancaster and District Local Plan- Sustainable Rural Housing Growth.

13/234 ITEMS / DATE OF NEXT MEETING – Tuesday 15th October 2013. Agenda closes 10th October 2013

Public Toilet cleaning charges.

The meeting closed at 8.50 pm.