

**MINUTES OF THE ANNUAL MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL HELD AT THE VICTORIA INSTITUTE ON TUESDAY 14<sup>th</sup> May 2013.**

**PRESENT:** Councillors J Walmsley, V Richards, J Jackson, J Parkinson, D Nesbitt, V Williams, R Gibbons, R Paine and R Elvis.

13/164 APOLOGIES FOR ABSENCE:

Councillors CEC Kynch, P Woolgar and J Pritchard and County Councillor Mrs S Charles sent their apologies

13/165 APPOINTMENT OF CHAIRMAN:

Councillor J Jackson was elected as Chairman.

13/166 APPOINTMENT OF VICE-CHAIRMAN:

Councillor J Parkinson was elected as Vice-Chairman.

13/167 APPOINTMENT OF REPRESENTATIVES TO SUB-COMMITTEES & OUTSIDE BODIES:

A detailed list with current membership is attached.

13/168 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER:

Confirmed as the Clerk.

13/169 OPEN SESSION

Several members of the Allotment Group attended to hear about the proposals for an Allotment site in Caton. It was confirmed that the Parish Council would consider the rental of a piece of grassed land to the rear of Artlebeck Close. This was currently owned by Lancaster City Housing Dept.

13/170 MINUTES OF THE PREVIOUS MEETING HELD ON 9<sup>th</sup> April 2013

The minutes of the previous meeting held on 9<sup>th</sup> April 2013 were confirmed and signed as a correct record.

13/171 POLICE AND COMMUNITY TOGETHER (PACT).

A written report detailing crimes in the area was read out. The Fishery Lodge in Caton had been broken into and equipment stolen and there had been a theft of a leaf blower from a driveway. There had been some fire damage to property at St Paul's School and reports of children playing football on the School field.

Residents were asked to remain vigilant and report any suspicious activity and vehicles to the Police. The more information the better.

Information regarding 'Traffic Calming' cameras on Brookhouse Road was to be sought.

## 13/172 PLANNING

Applications **Received** :-

- 13/0051/TC Felling two Ash trees and pruning of others  
Black Bull Inn, Brookhouse
- No objections  
13/00392/FUL New sewage treatment system  
The Bungalow, Caton Green, Brookhouse
- No objections  
13/00088/FUL Erection of first floor Balcony  
1 Forge Mill, Quernmore Road, Caton
- No objections  
13/00355/FUL Erection of two storey side extension  
21 Copy Lane, Caton
- Size was still a concern but the plans looked better than previously submitted  
13/00440/FUL Detached Garage  
2 Broadacre View, Caton
- No objections  
13/00438/FUL Construction of dormer to rear  
3 Artlebeck Road, Caton
- No objections

Applications **Permitted** :-

- 13/00119/FUL Installation of doors to porch  
St Paul's Church, Brookhouse
- 13/00021/CU Change of use of 4 bedroom house to one single bed and  
one three bed house  
27-31 Brookhouse Road, Caton
- 13/00062/FUL Demolition and erection of new storage building  
159 Brookhouse Road, Brookhouse

## 13/173 COUNTY &amp; DISTRICT COUNCILLORS REPORTS

The new Mayor of Lancaster is Cllr June Ashworth. Consultations are being undertaken on new proposals from British Land regarding the Canal Corridor Shopping Development. Development of Lancaster Castle looks to be going ahead. The Heysham M6 Link Road is going to Judicial Appeal although work is planned to commence this summer. District Councillors have been invited to the Police Station to meet the new Area Inspector.

## 13/174 YOUNG PERSON'S ACTIVITIES

Following a letter from the local MP regarding young person's activities in the village it was agreed that the Victoria Institute would be delighted to host activities but were not in a position to organise them. There were many existing clubs and activities in the village and the MP was referred to the village web site.

## 13/175 LENGTHSMAN, HIGHWAYS &amp; FOOTPATHS

It was agreed to the continuation of Lengthsman Scheme for current year at a cost of £ 3,017. The Clerk was asked to request a change in the time of the start of the road closure of Quernmore Road to 9.00 am whilst resurfacing was being undertaken to allow for school and commuter traffic.

There was no further information on a tree planting scheme and Councillors decided not to pursue the matter.

A 'green utilities box' on Copy Lane would be identified and the owners would be requested to paint it.

## 13/176 ALLOTMENTS

Terms and conditions have been received from Lancaster City Council. The Council's legal costs were to be met by Health and Housing Services. It was agreed that the Lease would be signed and a letter informing residents had been sent.

A meeting with the Allotment Association was organised for Tuesday 4<sup>th</sup> June at the Station Hotel -7.00 pm.

## 13/177 WAR MEMORIAL GARDENS

It was confirmed that we continue with Heather McNaught this year but seek an alternative quote for comparison next year.

## 13/178 AUDIT

Audit date is 25<sup>th</sup> June. Mrs Pat Creswell will do the internal audit. Accounts will be presented at the June meeting.

## 13/156 FINANCE

Proposed Cllr V Richards seconded Cllr D Nesbitt and **resolved** that the following payments be made:-

Clerk's Salary April & Travel expenses, RB Alexander	£	465.10
Mr B Postlethwaite, to open/close public toilets, May	£	40.00
S Ireland, Fell View zip wire locking, May	£	40.00
Victoria Institute, Meetings April	£	23.38
United Utilities, Car Park Rates	£	112.82
RB Alexander, refund of costs for Twinning Reception	£	49.90
BT, Clerk's telephone	£	68.54
Viking Direct, Stationery	£	131.08
Insurance, Came and Company	£	1,159.36

13/160      REPORTS OF MEMBERS ON OUTSIDE BODIES

Victoria Institute – It was reported that bookings were up 26.7% year on year

Twinning – The Chair of the Twinning Group would be invited to the next meeting to discuss the way forward, their plans, finances and the continued relationship with the Parish Council.

13/161      CORRESPONDANCE

##### Please request from Clerk if interested #####

LALC Agenda

13/163      ITEMS / DATE OF NEXT MEETING – Tuesday 11<sup>th</sup> June 2013. Agenda closes 6<sup>th</sup> June 2013

The meeting closed at 8.50 pm.