

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL  
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 8<sup>th</sup> May 2007**

PRESENT: Councillors PM Quinton, J Pritchard, CEC Kynch, R Elvis, V Williams, M Williams, Dr DB Coltman, S Langhorn, Joan Jackson, Pat Marshall and Jane Parkinson.

PCSO Peter Woods attended by invitation.

07/067 APOLOGIES FOR ABSENCE:

Councillor R Gibbons sent his apologies.

06/068 APPOINTMENT OF CHAIRMAN:

As there was only one nomination, Councillor J Pritchard was duly elected as Chairman. The Chairman welcomed the new Councillors to the first meeting of the newly elected Council. It was agreed that the Clerk write to those Councillors who were no longer on the Council to thank them for their hard work during their period of office.

06/069 APPOINTMENT OF VICE-CHAIRMAN:

Councillor R Elvis was appointed as Vice-Chairman.

06/070 APPOINTMENT OF REPRESENTATIVES TO SUB-COMMITTEES & OUTSIDE BODIES:

A detailed list with membership is attached.

06/071 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER:

It was unanimously resolved that the Clerk ( RB Alexander ) be appointed as Responsible Financial Officer.

07/072 OPEN SESSION

No members of the public were present

07/073 MINUTES OF THE PREVIOUS MEETING HELD ON 10<sup>th</sup> APRIL 2007

The minutes of the previous meeting held on 10<sup>th</sup> April were confirmed and signed as a correct record.

07/074 MATTERS ARISING

The Clerk reported the following :-

- 07/024 The Tree Planting on Friday 27<sup>th</sup> April was a success. For the record it should be noted that Mick Jackson collected the acorn from the original oak tree, Mr Austin germinated it and grew it on until two inches tall before returning it to Mick who looked after it until it was planted by the High Sheriff of Lancashire.  
Mr Akrig would be asked to make a display box for the trowel
- 07/062 Community Awards. A Thank you letter had been received from Mrs Pat Cresswell.
- 07/059 Gresgarth Lodge. The owners are in the middle of a building project and are hoping to complete by the end of the year. The car is parked on the verge as a temporary measure whilst the building work is underway. They are aware of our concern but as it is a very tight, and public site, they are unable to do anything more until building work is complete.
- 07/061 Fell View Project. A meeting with Tom Fyson, Groundworks, has been arranged for Thursday 10<sup>th</sup> May at 6.00pm at Vernon and Maureen's house.

07/075 POLICE AND COMMUNITY TOGETHER (PACT).

There have been four crimes reported including thefts from the Church and from a Land Rover on Fell View. Of the thirty nine logged incidents, eight had been juvenile nuisance, down from 53% to 19% and eight motorists.

A replacement Police Officer for Sue Palmer has been appointed. He is an ex Traffic Officer and has a keen interest in the Road Safety up and down the Lune Valley.

07/076 PLANNING

The Following Applications had been **received**:-

Applications **received** :-

07/00516/CU Change of use to dwelling

Cottage Tea Rooms, Lancaster Road, Caton

Objections – The Council would like to see the premises continue as a commercial property and asked whether it has been marketed as such for the requisite time period.

07/00562/FUL Erection of Agricultural building and new access track

Mr & Mrs A Mason, Field 2357, Caton Green, Brookhouse

Objections – Questioned the use of the building, prominent siting and access onto the main road.

07/00587/FUL Erection of porch

Mr & Mrs Botham, 1 Sycamore Road, Brookhouse

No Objections

The Following Applications have been **granted** :-

07/00038/FUL	Erection of extensions Mr & Mrs Brennan, 9 Moorside Road, Brookhouse
07/00141/FUL	Erection of 15m telegraph pole O2, Caton Pumping Station, Caton
07/00200/FUL	Erection of two storey side extension and conservatory to rear M Dane & H Begley, 21 Fell View, Caton
07/00285/FUL	Demolition of porch and erection of Conservatory Mr & Mrs Barlow, 7 Greenfields, Caton

The Following Application has been **refused** :-

07/00043/ELDC	Lawful Development Certificate for storage of building materials etc. Land at Low Mill, Finch Five Ltd
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#### 07/077 COUNTY & DISTRICT COUNCILLORS REPORTS

Mrs J Pritchard and S Langhorn have been elected to the City Council. There is no overall control and until this has been resolved there is nothing to report.

#### 07/078 LENGTHSMAN, HIGHWAYS & FOOTPATHS

The refurbishment of the Bus Shelter at the Institute was discussed. It was agreed to go back to the suppliers to see what could be done as it was felt that the shelter did not live up to expectations. The question as to whether we should refurbish or replace was left for further debate.

It was agreed to get the wall at Sycamore Road rebuilt by AA Taylors for £ 200.

The lengthsman would be asked to remove weeds in certain areas and look at repainting the support and railings at the 'Fish Stones'.

The completion of the remedial works at the roads to the Wind Farm would be investigated. The provision of bins in the village would be chased.

#### 07/079 FINANCE

The Audit date has been set for 6<sup>th</sup> July. The Accounts etc would be available for the June Meeting.

The Precept ( £ 17,000 ) has been received and banked as has a Refund from LAPTC due to an error in subscriptions ( £ 20.67 ).

Proposed Cllr Coltman, seconded Cllr Kynch and **resolved** that the following payments be made:-

Clerk's Salary April & Travel expenses, RB. Alexander (Note £ 86.25 Tax has been deducted, payable annually to the Inland Revenue)	£	349.00
RB Alexander, Refund for Engraving	£	34.85
Mr B Postlethwaite, to open/close public toilets, May	£	30.00

Lancaster City Council, Cleaning of Bus Shelters	£	55.35
Lancaster City Council, Grounds Maintenance	£	284.23
Allianz Cornhill, Insurance	£	1,196.27
S Langhorn, Refund for Community Awards	£	42.60
Ship Inn, Refreshments, Tree Planting	£	225.00
Sign of The Times, Sign	£	200.34
BT, Clerk's Telephone	£	50.93

#### 07/080 SUB COMMITTEE STRUCTURE

It was agreed that the sub-committees be reformed as per the attached list

#### 07/081 REPORTS OF MEMBERS ON OUTSIDE BODIES

It was reported that there had been an meeting with the County Council regarding the library. The Council had received funding for a Project Officer. There will be another Library meeting on Thursday with the Officers.

Decoration in the Victoria Institute was going ahead and it was agreed that the Chairman's Board be hung in the Tea Room. Cllr IH Maxwell's name would be added beforehand. The mat at the VI entrance was a safety hazard which needs looking into.

The Victoria Institute had received funding from Lloyds TSB for a Rural Support Co-ordinator  
The Leisure Club has closed for the summer break.

#### 07/082 LAPTC AND CORRESPONDANCE

The next LAPTC meeting would be held in Lancaster Town Hall on Monday 21<sup>st</sup> May

The following documents and notices had been received :-

- New Model Code of Conduct for Parish Councillors
- LAPTC News letters etc.
- Lancashire Police Authority Dialogue magazine
- Lancaster 50 Forward Care navigator Information Pack
- Lancashire Playing Fields Association Newsletter
- Lancaster City Council Draft Parking Strategy
- Tree Wardens in Lancaster District
- One Voice Mag

#### 07/083 ITEMS / DATE OF NEXT MEETING – Tuesday 12<sup>th</sup> June 2007. Agenda closes 7<sup>th</sup> June.

Code of Conduct; Lune Habitat Group request for donation; Opening of the Public Toilet; Twinning; Library

The meeting closed at 9.45 pm.