

# Caton with Littledale Parish Council

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## Minutes of the parish council meeting held at the Victoria Institute on Tuesday 8<sup>th</sup> January 2019 at 7.15pm.

### **Present:**

Cllr Becket, Cllr Elvis, Cllr Gibbons, Cllr Hill, Cllr Huddleston, Cllr Thompson, Cllr Walmsley (vice – chairman).

G Mason - clerk to the parish council.

### **19/1 Apologies for absence.**

Cllr Paine, Cllr Nesbitt, Cllr Skeldon, Cllr Kynch.

### **19/2 Minutes.**

It was resolved that the minutes of the meeting held on Tuesday 11<sup>th</sup> December 2018 be approved and signed by the vice-chairman.

Proposed by Cllr Elvis.

Seconded by Cllr Thompson.

### **19/3 Declarations of interest and dispensations.**

No interests declared.

### **19/4 Open forum.**

No items raised.

### **19/5 Planning applications.**

18/01596/REM Proposal : Reserved matters application for the erection of a dwelling (C3) For : Mr John Braithwaite Site Address : Springfield House, Ball Lane, Caton, Lancaster, Lancashire.

The parish council have the following observations:

The parish council is concerned about (a) the size of the proposed house; and (b) its colour and finish. The proposal is for a large house with six bedrooms, and the height of the building suggests it will be very visible, despite nearby trees. The white finish proposed will not fit in well with the neighbouring properties, which are mainly stone or mixed materials. We would ask for a smaller, lower building which will fit into its surroundings better, and a finish which has more in common with other houses in this part of Caton.

Proposed by Cllr Elvis.

Seconded by Cllr Huddleston

### **19/6 Accounts and finance.**

#### ***Payments***

#### ***Standing orders***

Victoria Institute, administration grant (S/O)	£1000.00
Bridgitte Theunissen-Hughes zipwire lockup (S/O)	£50.00
B Postlethwaite public toilet lockup (S/O)	£50.00

#### ***Cheques***

Gill Mason, clerk's wages £588.46 and expenses £47.05	£635.51
Kirkwells consultants (NP)	£288.00
Lancaster City Council grass cutting	£2520.00
J Walmsley reimbursement for stamps (Poor's Land)	£6.96

R Elvis reimbursement (Fixing down of bench parts and transport for Christmas tree) £37.74  
BayTech – creation of neighbourhood plan page (NP) £80.00

It was resolved that the above payments be made.

Proposed by Cllr Hill.

Seconded by Cllr Beckett.

The standing order payment for the toilet locking will be cancelled as the resident can no longer lock up the toilet. Cllr Walmsley will advertise the position in the link and the clerk was asked to get quotes for a lock timer and a coin access machine for the public toilet door.

### ***Receipts***

HMRC PAYE and NI refund – clerk. £246.40

### **19/7 Budget & precept 2019/20 adoption.**

It was resolved that the parish council adopt the budget for 2019/2020 and set the amount for the precept at £33,123.21.

Proposed by Cllr Walmsley.

Seconded by Cllr Gibbons.

### **19/8 Parish management and maintenance.**

#### ***Play park inspections, repairs and maintenance***

The clerk has contacted the contractors to ask them to submit their quotes for the refurbishment of the wooden posts and decking in the playpark. The protruding bolt still needs to be sanded down on the zipwire.

#### ***Village contractor update***

The car park at Hornby road has had three bags filled with rubbish. The clerk had contacted Boots the chemist to ask for the graffitied wall to be painted. The car park is an area listed on the new contractor's job list.

#### ***Repair of the fish-stones update***

The clerk has contacted Historic England and Lancaster City Council Planning Department. A detailed schedule of works has been submitted to Lancaster City Council to see if listed building consent needs to be sought before work commences.

#### ***Bus shelter maintenance***

No update.

Ivy has been removed off the trees on Millenium Way. The clerk was asked to report this to LCC.

### **19/9 Bird box placement request consideration.**

The parish council does not have any responsibility for the trees and does not have any objections to the placement of birdboxes around the village.

### **19/10 Hornby Road street light maintenance.**

The clerk will ask LCC Highways to look in to the repairing of the light.

### **19/11 SpID update.**

Cllr Gibbons will get a quote for new SpID software, lightweight batteries and a lead to connect to a computer for the next meeting.

Wrenham homes have taken down the SpID plate on a lamppost to place their own signage. The clerk was asked to contact the developers to ask for the plate to be returned.

**19/12 Emergency plan update - the parish council to endorse the revision of the plan.**

It was resolved that the parish council endorse the revision of the emergency plan.

Proposed by Cllr Elvis.

Seconded by Cllr Thompson.

It was resolved that Cllr Walmsley's request for an emergency plan webpage, to be created at a cost of £80.00, be authorised.

Proposed by Cllr Elvis.

Seconded by Cllr Huddleston.

**19/13 Policing in the parish review.**

Cllr Walmsley reported that there is no policing in the village and would like to draft a letter to the police commissioner to highlight the problems in rural areas.

**19/14 Reports and correspondence.**

Aerial survey negatives email – noted.

Twinning group Burns night 19<sup>th</sup> January at 7.30pm at the VI – noted.

Report of lifting of tarmac on Halton Rd from previous flooding – noted.

Report of ivy on wall of Willow Mill needs to be cut back – noted.

**19/15 Date and time of the next parish council meeting.**

Tuesday 12<sup>th</sup> February 2019.

*The meeting closed at 8.32pm*

**Signed .....** **Date.....**