

# Caton with Littledale Parish Council

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## Minutes of the parish council meeting held at the Victoria Institute on Tuesday 9<sup>th</sup> January 2018 at 7.15pm.

### **Present:**

Cllr Beckett, Cllr Elvis, Cllr Gibbons, Cllr Huddleston, Cllr Kynch, Cllr Skeldon and Cllr Walmsley.  
G Mason - clerk to the parish council.  
Lee Burrows – Coop Manager.

***Cllr Gibbons is acting chairman for this meeting.***

**18/1 Apologies for absence** - Cllr Hill, Cllr Nesbitt, Cllr Paine (vice – chairman), Cllr Thompson.

### **18/2 To consider and approve the minutes of the ordinary meeting held on Tuesday 12<sup>th</sup> December 2017.**

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Gibbons.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

### **18/3 Declarations of interest and dispensations.**

Cllr Beckett declared an interest in agenda item: planning application 17/1379/FUL.

### **18/4 Open forum.**

Lee Burrows, the manager from the Coop told the parish council that a quote has not yet been received for the painting of the white lines in the car park. The Coop have decided to use their own contractor as it will be cheaper. A decision on when the painting will be completed will be decided at the next branch meeting. Mr Burrows thanked the parish council for the use of the car park for the work vans during the refit. The cycle racks have also been installed outside the Coop.

### **18/5 Planning applications.**

17/01501/FUL Proposal : Demolition of existing detached garage to facilitate a vehicular access point and erection of a single storey side extension For : Mr Philip Bargh  
Site Address Brookside, 7 The Glen, Caton, Lancaster, Lancashire.

***The parish council have no observations.***

17/ 01446/FUL Proposal: Erection of three dwellings and associated access road (substitution of house typed on plots 1, 2 and 3) For: Oakmere Homes.

Address : Off Sycamore Road, Brookhouse, Lancashire, Address :Off Sycamore Road, Brookhouse, Lancashire.

***The parish council have no observations.***

17/01379/FUL Proposal : Erection of single storey rear extension, changes to external materials, demolition of carport and erection of a replacement carport For : Miss Laura Newtown Site Address : 49A Moorside Road, Brookhouse, Lancaster, Lancashire, LA2 9PJ.

***The parish council have no observations.***

17/01489/FUL Proposal : Demolition of detached garage and erection of single storey side extension For : Mr & Mrs Benson Site Address : 19 Vicarage Avenue, Brookhouse, Lancaster, Lancashire, LA2 9NT.

***The parish council have no observations.***

17/01557/FUL Proposal: Construction of a raised deck to provide wheel chair access to rear garden.  
For: Mr and Mrs Collins. Site address: 28 Quernmore Road, Caton, Lancaster, Lancashire, LA2 9QA.

***The parish council have no observations.***

It was resolved that the above responses be submitted to Lancaster City Council  
Development Control.

Proposed by Cllr Elvis.

Seconded by Cllr Huddleston.

#### **18/6 Accounts and finance.**

##### ***Payments***

##### ***Standing orders***

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £40.00

B Postlethwaite public toilet lockup (S/O) £40.00

##### ***Cheques***

Gill Mason, clerk's wages £559.95 and expenses £42.22 £602.17

It was resolved that the above payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Beckett.

##### ***Receipts***

Donation to the war memorial garden maintenance £100.00

#### **18/7 Parish management and maintenance.**

##### ***Play park inspections, repairs and maintenance.***

The clerk circulated the costs for 30m<sup>3</sup> and 80m<sup>3</sup> of cushionfall.

It was resolved that the parish council order 40m<sup>3</sup> of cushionfall at a cost of £1320.00. The previous cheque raised for the 300m<sup>3</sup> will be cancelled.

Proposed by Cllr Skeldon.

Seconded by Cllr Walmsley.

Lancaster City Council have completed the safety checks for the playpark and submitted a report.

##### ***Village contractor update.***

Cllr Elvis will contact Roger at Willmill regarding the next list of jobs for the village.

##### ***Repair of the fishstones.***

Cllr Elvis would like the two contractors to look at the repairs and the replacement of a stone, which is additional to the original works due to flood damage.

The clerk will contact the contractor and ask him to call Cllr Elvis to arrange to look at the fish stones.

Cllr Elvis will get a quote off the local contractor for the next meeting.

##### ***Village grass cutting contract 2018.***

The clerk has received two quotes for the grass cutting contract.

It was resolved that the parish council contract Lancaster City Council to complete the grass cutting for 2018 at a cost of £2,100.00 plus vat.

Proposed by Cllr Walmsley.

Seconded by Cllr Skeldon.

##### ***Repainting of parking lines at Hornby Road car park.***

As reported in open forum.

#### **18/8 Re-siting of the noticeboard review.**

Cllr Walmsley has spoken to the minister at the church regarding the re-siting of the noticeboard. This will be discussed at their next church meeting in March. The cost of re-siting the board will also be discussed.

**18/9 Precept and budget 2018/2019 adoption.**

It was resolved that the parish council adopt the amount of £32,003.11 for the 2018/2019. The clerk will send the signed paperwork to Lancaster City Council.

Proposed by Cllr Walmsley.

Seconded by Cllr Gibbons.

**18/10 SPiD review.**

No update.

**18/11 Flooding 2017 information update.**

Cllr Walmsley has sent the flood report to LCC, Lancaster City Council, United Utilities, Environment Agency and Cat Smith.

The next step would be to organise a 'open house' public meeting in February with all the relevant agencies and the community. Cllr Walmsley will organise this and publicise it in the Link.

**18/12 Reports and correspondence.**

Queens garden party – Cllr Gibbons will be entered in to draw.

Blackburn Cathedral carol service – noted.

**18/13 To note the date of the next parish council meeting.**

Tuesday 13<sup>th</sup> February 2018 at 7.15pm at the Victoria Institute.

Agenda items to be submitted by Sunday 4<sup>th</sup> February 2018 at 5pm.

***The meeting closed at 8.28 pm***

Signed .....

Date.....