

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 12th February 2019 at 7.15pm.

Present:

Cllr Beckett, Cllr Elvis, Cllr Gibbons, Cllr Kynch, Cllr Skeldon, Cllr Thompson, Cllr Walmsley (vice – chairman).

G Mason - clerk to the parish council.

One member of the public.

19/16 Apologies for absence.

Cllr Paine, Cllr Nesbitt, Cllr Hill, Cllr Huddleston.

19/17 Minutes.

It was resolved that the minutes of the meeting held on Tuesday 8th January 2019 be approved and signed by the vice-chairman.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

19/18 Declarations of interest and dispensations.

Cllr Skeldon declared an interest as the partner of the current contractor for the agenda item: war memorial garden maintenance contract review.

19/19 Open forum.

No items raised.

19/20 Planning applications.

19/00090/FUL Erection of a single storey side and rear extension, creation of raised decking area with veranda to the rear, construction of a front porch and creation of a dormer extension to the rear. Joanne Inman Address : 55 Caton Green Road, Brookhouse, Lancaster, Lancashire.

The parish council has no observations.

19/0017/TPO Crown reduction of 20% to 1 x Cherry and 1 X Rowan

Matthew Appleby Address : House, Quernmore Road, Caton, Lancaster, Lancashire.

The parish council has no observations.

It was resolved that the parish council submit the above responses to Lancaster City Council Planning Department.

Proposed by Cllr Elvis.

Seconded by Cllr Skeldon.

19/21 Accounts and finance.

Payments

Standing orders

Victoria Institute, administration grant (S/O)	£1000.00
Bridgitte Theunissen-Hughes zipwire lockup (S/O)	£50.00

Cheques

Gill Mason, clerk's wages £588.46 and expenses £47.33	£635.79
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Neighbourhood plan grant repayment	£3288.50
Victoria Institute room hire	£24.75
Victoria Institute room hire (NP)	£9.00
Victoria Institute room hire	£38.75
Flagpole site visit	£78.00

It was resolved that the above payments be made, apart from the flagpole site visit payment as the clerk is querying the amount.

Proposed by Cllr Elvis.

Seconded by Cllr Skeldon.

Receipts

Marsden building society account closure	£91.95
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19/22 Public toilet locking update.

Cllr Walmsley reported that since the article went in the Link for someone to lock up the toilet, the public toilet had been vandalised. The Victoria Institute Committee has kindly offered to continue to lock up the toilet Monday to Friday.

Cllr Walmsley has received one response from a resident who is willing to lock up the toilet for £50 per month. It was resolved that Cllr Walmsley will contact the resident to organise the start date for locking up the public toilet.

Proposed by Cllr Elvis.

Seconded by Cllr Skeldon.

19/23 Parish management and maintenance.

Play park inspections, repairs and maintenance

The clerk has contacted the two contractors asking for their tenders for the play park but hasn't received any quotes or plans. The clerk was asked to contact a local contractor to ask him to quote on the works and Cllr Walmsley will forward the list of contractors used to quote for the war memorial garden's refurbishment.

Village contractor update

No update.

The advertisement will feature again in the Link and Cllr Walmsley will look into placing the advert on Facebook.

Repair of the fish-stones update.

No update.

Bus shelter maintenance.

No update.

The clerk was asked to contact Highways regarding the new road markings for the bus stop which are too close to the junction.

19/24 Neighbourhood Plan update.

The underspend for the fourth tranche is £3288.50. The neighbourhood plan group have been waiting for Lancaster City Council to send the list of sites in the parish that have plans for development. There has been a delay in receiving this information but now it has been received the NP group can start work again. There will be a survey on nesting birds and bats and a cumulative impact survey on the sites.

19/25 War memorial garden maintenance contract review.

It was resolved that the war memorial garden contract will be advertised as a three year contract in the Link.

Proposed by Cllr Kynch.

Seconded by Cllr Elvis.

19/26 SpID update.

The SpID was loaned to Wennington Parish Council in January and was returned with no problems and a fully charged battery. Cllr Gibbons reported that the manufacturing company advised that a new plug-in battery for the SpID would have had to be made in the factory. They could supply a different connecting cable to be able to download the reports from the software.

Cllr Gibbons and Cllr Thompson were asked to look into costings for a new solar panel SpID or alternative.

The SpID plate on the post near Low Road has been refitted.

19/27 Donation / purchase of memorial bench request.

Cllr Skeldon has received an email from the partner of a gentleman who grew up in Caton. He was in the Home Guards and visited Caton on Remembrance Day for many years. The lady would like to donate or purchase something for the war memorial garden in memory of her partner.

The clerk was asked to contact the gentleman's partner to ask if donating to the new historical information board for the war memorial garden is something she would consider.

19/28 B4RN marketing contribution /grant consideration.

It was resolved that the parish council award a small grant of £300 to B4RN for marketing and advertising purposes.

Proposed by Cllr Skeldon.

Seconded by Cllr Gibbons.

19/29 LASAR water awareness training.

Cllr Walmsley informed the parish council that the training will be on the 7th April in the Victoria Institute. The parish council had already agreed to fund the training in December, which was cancelled. The parish council will pay for the room hire for four hours and 15 certificates for parishioners costing £30.00 each. Any extra attendees or people from outside of the parish will have to pay for their own certificate.

19/30 Repainting of the Caton sign and bench update.

It was resolved that C Halstead refurbish the sign and bench for a total of £160.00.

Proposed by Cllr Skeldon.

Seconded by Cllr Kynch.

19/31 Millennium Way update.

The ivy which was removed from the trees on the Millennium Way has been reported to Lancashire County Council. LCC have said that if the parish council reports matters regarding the cycle / foot path, it will sort the issues.

A resident has asked that litter that is left after cycle and running events be picked up by the event organisers. A report of a stile that was removed and not replaced at the end of Millenium Way near Bull Beck, needs to be reviewed. Cllr Kynch said that the mud on the Millenium path needs clearing. The councillors were asked to send any issues with Millenium Way to the clerk to submit to LCC Highways.

19/32 Sycamore Road and Oakmere Development traffic review.

A resident has reported that the trucks and wagons which access Sycamore Road to the new development are leaving mud on the road and damaging the pavement. The clerk was asked to contact Lancaster City Council Planning Department to ask them to contact the developers about cleaning the road and repairing any damage.

19/33 Reports and correspondence (information only).

Noticeboard at the Methodist Church is sticking and the backboard is rotting – noted.

Air Ambulance donation request – to be placed on the March agenda.

LCC grass cutting quote - to be placed on the March agenda.

Report from a resident regarding the levelling of kerbs for the bus stop on Sycamore Road which is restricting parking – noted.

Report of Roeburndale Rd roadside being left in a mess after contractor works – noted.

Tree at The Croft is dropping large branches – noted.

19/34 Date and time of the next parish council meeting.

Tuesday 12th March 2019 at 7.15pm.

The meeting closed at 8.45pm

Signed **Date.....**