

# Caton with Littledale Parish Council

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## Minutes of the parish council meeting held at the Victoria Institute on Tuesday 13<sup>th</sup> February 2018 at 7.15pm.

### **Present:**

Cllr Beckett, Cllr Elvis, Cllr Gibbons, Cllr Hill, Cllr Huddleston, Cllr Kynch, Cllr Skeldon, Cllr Thompson and Cllr Walmsley.

G Mason - clerk to the parish council.

Nine members of the public.

***Cllr Hill is acting chairman for this meeting.***

**18/14 Apologies for absence** Cllr Nesbitt, Cllr Paine (vice – chairman).

**18/15 To consider and approve the minutes of the ordinary meeting held on Tuesday 9<sup>th</sup> January 2018.**

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Hill.

Proposed by Cllr Huddleston.

Seconded by Cllr Elvis.

**18/16 Declarations of interest and dispensations.**

Cllr Walmsley declared an interest in the planning application 17/01577/LB.

Cllr Walmsley and Cllr Gibbons declared an interest in the budget adoption agenda item, as trustees of the Victoria Institute.

**18/17 Open forum.**

Residents attended the meeting to discuss the outline planning for land adjacent to Springfield House. The residents would like the parish council to take into consideration when responding to the application that it is a single track road, the trees that require cutting down are not in the applicants curtilage, access to the property will have to cross private land and the proposed development will be in a flood zone.

The minister from Caton Baptist Church informed the parish council that the church is looking to build new premises, as the current church is not large enough for the congregation. Land is being sought to build a new church on and the existing church can be used for alternative use.

**18/18 Planning applications.**

18/00046/FUL

Proposal : Erection of a single storey rear extension

For : Mr N Whiley

Site Address : Sunningdale, Holme Lane, Brookhouse, Lancaster, Lancashire.

***The parish council have no observations.***

18/00034/FUL Conversion of attached rear barn and existing garage to create additional living accommodation and a garden room, installation of a raised roof on existing garage and glass canopy

and creation of 4 car parking spaces with associated landscaping. : Mr & Mrs Horner Address : Brookhouse Old Hall, Brookhouse Road, Brookhouse, Lancaster, Lancashire.

***The parish council have the following observation:***

***There are already visibility problems for vehicles when exiting Holme Lane onto A683. If the planners are minded to approve the application, please could the additional cars that the applicants would like parking spaces for, be taken into consideration and site lines be improved on Holme Lane as part of the development.***

18/00035/LB Listed building application to facilitate conversion of attached barn and garage and internal and external works to include, installation of raised roof to garage, glass canopy, replacement timber windows to include re-instatement of historic window openings and new entrance door, creation of new walls and internal finishes, removal of internal doors and creation of new door to attached barn, installation of flue liner and re-pointing with hot lime on south elevation. Mr & Mrs Horner. Address: Brookhouse Old Hall, Brookhouse Road, Brookhouse, Lancaster, Lancashire.

***The parish council have no observations.***

17/01577/LB Listed building application for a replacement roof.

Drs D & J Walmsley.

Moorlands, Moorside Road, Brookhouse, Lancaster.

***The parish council have no observations.***

17/01249/OUT Proposal : Outline application for the erection of a dwellinghouse (C3) For : Ms Diane Hickie Site Address : Land Adjacent Springfield House, Ball Lane, Caton, Lancaster, Lancashire.

***The parish council object to the planning application due to the following observations:***

The proposed house will increase traffic from Ball Lane, which goes along a private road (Station Road) and must cross the Millennium Pathway. This is a well-used cycle and pedestrian track. Sightlines of these pedestrians and cyclists from Ball Lane are poor and although there have been no accidents officially reported at this junction, there have been many near misses seen by local residents. Access along Station Road is through part of a heavily-used car park.

The application mentions on several occasions the need for additional housing in Caton, but does not take account of the Neighbourhood Plan currently in preparation for this parish and what it has to say about the kind of homes needed in the area. A survey of residents demonstrated little support for housing development within existing gardens.

There are major concerns about mature trees and hedges on the site, which provide part of the green environment for the Millennium Pathway. They are one of the reasons why this section of the path is demonstrably special to residents. The Millennium Path is due to be submitted to Lancaster City Council as a protected green space. The loss of further tree cover in the parish would be very unwelcome.

Flooding was a major problem for many homes in Caton in Storm Desmond and in November 2017, and part of this proposed development is vulnerable to flooding. There are also legitimate worries about the extent to which any development on this site might make flooding worse for neighbours. The site is within the Forest of Bowland AONB and is subject to the statutory conditions associated with this status, including visual impact in this Area of Outstanding Natural Beauty.

The site neighbours Ash House, a listed building, and there is inadequate information on how this building would be protected or indeed enhanced by this development

There is no indication of the scale, design, height, materials, building type and so on which the developers envisage; their comments on the fall back position suggest their proposals may not be in harmony with the immediate setting or the AONB context.

It was resolved that the above responses be submitted to Lancaster City Council Development Control.

Proposed by Cllr Elvis.  
Seconded by Cllr Huddleston.

### **18/19 Accounts and finance.**

#### ***Payments***

##### ***Standing orders***

Victoria Institute, administration grant (S/O)	£1000.00
Bridgitte Theunissen-Hughes zipwire lockup (S/O)	£40.00
B Postlethwaite public toilet lockup (S/O)	£40.00

##### ***Cheques***

Victoria Institute room hire (Dec)	£24.75
Victoria Institute room hire (Jan)	£24.75
Victoria Institute printing sundries	£2.00
Victoria Institute room hire (NP)	£18.00
Gill Mason, clerk's wages £559.95 and expenses £46.31	£606.26
Jenny Walmsley stamp reimbursement	£9.52
Cushion fall purchase 40m3 (parish projects account)	£1320.00
Cushion fall purchase (parish projects account)	£240.00
Lancaster City Council mowing contract	£1134.00
Graham Woodend – painting of war memorial gate and railings	£420.00
Eon electricity – Hornby Road light	£15.38
Groundworks neighbourhood plan underspend	£2237.42

It was resolved that the above payments be made.

Proposed by Cllr Skeldon.

Seconded by Cllr Beckett.

##### ***Receipts***

Groundworks neighbourhood plan grant	£1117.00
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#### ***Football small grant application.***

It was resolved that the parish council grant £500.00 to the football club for the refurbishment of the club roof.

Proposed by Cllr Skeldon.

Seconded by Cllr Elvis.

#### ***Completion of Coop bank forms for merger of accounts.***

It was resolved that the five bank accounts merge into one account for the parish council and one account for the poor's land charity.

Proposed by Cllr Hill.

Seconded by Cllr Gibbons.

### **18/20 Parish management and maintenance.**

#### ***Play park inspections, repairs and maintenance.***

The sand and cushion fall has been delivered and spread on the playpark area.

Cllr Huddleston reported that there was not enough cushion fall ordered to fill the area and another 40m3 would be needed. Cllr Kynch had measured the depth of the cushion fall in various places and reported that it was 2cm below the recommended 30cm depth and that it did need raking and levelling.

The clerk was asked to contact the previous clerk to obtain the original measurements of the play park.

Cllr Huddleston asked Cllr Gibbons and Cllr Elvis to adjust the tension on the zipwire and the climbing frame and look at replacing the roundabout bolts.

***Village contractor update.***

No update on the contractors job list.

Litter is building up in areas of the village and the parish council would like the village tidying. Cllr Walmsley will write a piece for the Link, asking volunteers to litter pick on a date to be arranged.

***Repair of the fishstones.***

The works should commence in March /April. Cllr Elvis will bring the quote for the repair to the March meeting for agreement.

**18/21 Re-siting of the noticeboard review.**

It was resolved that the noticeboard will not be re-sited by the parish council.

Proposed by Cllr Elvis.

Seconded by Cllr Thompson.

**18/22 Advertising on Fell View request.**

Cllr Huddleston has received an enquiry from Infinity Nursery regarding advertising on Fell View. The parish council do not think that advertising for a commercial business is something the play park should be used for. The nursery could sponsor the play park's replacement, repair and maintenance costs and then display a 'sponsored by' sign.

**18/23 Mirror on Artlebeck bridge consideration.**

The clerk will contact Highways and enquire if permission is needed to place a mirror on Artlebeck Bridge, as there is a blind spot for vehicles coming out of Artlebeck Road. She will also ask whether mirrors are provided or does the parish council have to purchase their own.

**18/24 Budget 2018/2019 adoption.**

The Victoria Institute trustees have submitted the accounts for the financial year to the parish council. Cllr Walmsley, a trustee of the VI, explained that the institute is working hard to generate income and more parties and meetings are being held in the rooms. Monies that had been stolen by the previous treasurer, have also been retrieved. The manager at the Victoria Institute is highly thought of in the community and goes above and beyond his role. The toilet cleaning is also been completed by the VI, which the parish council used to receive a grant for and maintenance work to the roof and heating system is planned.

It was resolved that the parish council adopt the budget 2018/2019.

Propose by Cllr Kynch.

Seconded by Cllr Elvis.

**18/25 SPiD review.**

The parish council have both SPiDs back in the village, as Gressingham Parish Council have bought their own.

***Cllr Kynch left the meeting at 9.02pm***

**18/26 Flooding 2017 information update.**

Cllr Walmsley informed the parish council that there will be a community flood meeting on Monday 19<sup>th</sup> February 2018 at 4-7pm at the Victoria Institute. United Utilities, Environment Agency and LCC Highways will be present, along with members of the parish council to help with any queries.

The residents of the village can come along and talk to the agencies and get answers to any questions they have.

**18/27 Reports and correspondence.**

Bus users group – A new route from Kirby Lonsdale Coaches goes every two hours from Lancaster to Kirby Lonsdale.

LALC annual report – noted.

Poor’s Land fishing rights letter – noted.

**18/28 To note the date of the next parish council meeting.**

Monday 13<sup>th</sup> March 2018 at 7.15pm.

Agenda items to be submitted to the clerk by Sunday 4<sup>th</sup> March at 5pm.

*The meeting closed at 9.23 pm*

Signed .....

Date.....