

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 10 FEBRUARY 2015.**

PRESENT: Councillors J Jackson (Chair), D Nesbitt, R Paine, J Parkinson, J Walmsley,
R Elvis, C Kynch & S Brown (Clerk)

15/118 APOLOGIES FOR ABSENCE:

Councillors R Gibbons, J Pritchard, V Williams and County Councillor Mrs S Charles sent their apologies.

15/119 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 13 January 2015 were confirmed and signed as a correct record.

15/120 DECLARATIONS OF INTEREST

None were declared.

15/121 OPEN SESSION

No members of the public were present.

15/122 POLICE AND COMMUNITY TOGETHER (PACT).

No Report had been received. A suggestion was made that a follow up of incidents & outcomes could be given. SKB will contact Andy Massingham.

There is a link up to the Police Website (www.stayintheknow.co.uk) that allows anyone to log in, once registered and see what has been going on in their area within the previous six weeks.

15/123 COUNTY & DISTRICT COUNCILLORS REPORTS

Lancaster City Council do not pass back the Support Grant to Parishes; other Councils do. Cllr J Parkinson will look at this and report back.

Quernmore Road is very muddy and there has been an accident, which has caused problems. The new Mayor of Lancaster City Council has been elected: Councillor Jon Barry will accept office.

An increase on Council Tax of 1.99% for the 2015-16 year has been proposed. This would be approximately 8p on a Band D Property.

15/124 PLANNING

Applications **Received** :

- 15/00090/FUL : Erection of a single storey side and rear extension to
15, Moorside Road, Brookhouse, LA2 9PJ
(*Councillors – No Objections*)
- 15/00129/FUL : Demolition of an existing conservatory and erection of a single
storey side and rear extension at 18, Greenfields Caton LA2 9QY

(*Note : Post Agenda, but considered to avoid extension of time;
Councillors : No Objections*)

Applications **Permitted** :

- 14/01272/FUL Construction of a car port and porch at
54 Hornby Road, Caton LA2 .
- 14/01227/FUL Erection of lean to conservatory to rear at
4 Lancaster Road, Caton LA2 9QJ.
- 14/01192/FUL Erection of rear conservatory at
9 Moor Platt, Lancaster LA2 9BF.
- 14/01287/FUL Demolition of existing conservatory, construction of a
Rear extension and dormers to rear at
Tequesta, Lancaster Road, Caton LA2 9HX.

15/125 HIGHWAYS & FOOTPATHS

The fallen tree at Bargh's on the Millenium Footpath has been made safe. Other trees, prior to Mill Lane & Penny Bridge, have a Tree Preservation Order on them, which will delay them being pruned.

The blocked drain on Littledale Road has been reported but work to clear it has not been done. The Clerk is to chase this up, as flooding may cause problems, if it turns to ice.

Dog Waste Bins on Millenium Footpath have now been emptied and dog foul has been removed. There is a new dog poo bin on order. Dog Foul Posters are available Free of Charge from Keep Britain Tidy and the Clerk will order some to be displayed around the village.

Grit Bins in the village may need replenishing; the Clerk will enquire at County to see when this may happen.

The hedge between the Scout Hut and Church needs to be trimmed. Cllr Jackson will speak with Andrew Smith to see if he can do it.

15/ 126 ANNUAL CONTRACTS, REPAIRS AND MAINTENANCE

A price for the War Memorial Gardens was supplied from Heather McNaught, in the sum of £1,150.00. It was resolved that this should be accepted.

Lancaster City Council offer a Free of Charge (four times a year) inspection of playground equipment and repairs up to the value of £100.00. It was resolved this should be accepted.

Zip Wire Locking and Toilet Locking were agreed at £40.00 each for the next financial year.

The Clerk will contact relevant bodies and confirm acceptances as detailed.

15/127 ACCOUNTS PAYABLE

Proposed Cllr DN, seconded by Cllr and **resolved** that the following payments be made from the Current Account :

Clerk's Salary Jan, Gratuity & Travel expenses, RB Alexander	£ 1,469.59
Clerk's Salary & Expenses, Jan, S K Brown	£ 180.45
TAX & NI Contributions paid online by RBA, to refund	£ 611.07
Mr B Postlethwaite, to open/close public toilets, January	£ 40.00
Ms J Hudson-Mather, Fell View zip wire locking, January	£ 40.00
Victoria Institute, Meetings December	£ 44.75
War Memorial Cleaning (Part Payment) K A Fraser	£ 1,782.00
<i>S K Brown, for Internet Dongle compatible with laptop</i>	£ 24.99
<i>Chair's Honorarium</i>	£ 100.00
<i>BT Line Rental to May and Calls to Feb 2015</i>	£ 80.38

(Note the payments in Italics did not appear on the Agenda, but were anticipated and paid this month. Following discussion it was resolved that the final amount due to K A Fraser should be held back until the last coat of sealant to the War Memorial has been applied).

Monthly Standing Orders :

Victoria Institute, Admin Grant	£ 1,000.00
Victoria Institute, Public Toilet Cleaning	£ 152.00

Parish Projects Account :

Giffords, for Cushionfall (refunded to RB Alexander) (Cheque 300024)	£ 1,656.00
--	------------

15/128 BUDGET

The draft budget had been circulated and it was resolved that the precept should be set at £28,159.00, an amount of £ 27.82 per household in the Parish. The Clerk would take it to the Town Hall in the morning. (Proposed by Cllr J Jackson, Seconded by Cllr R Paine).

15/129 FELL VIEW

Cushionfall replacement should be taken out of the Precept and not Projects Account, as it is an ongoing expense of maintenance and not a capital expenditure. There is an amount in the budget for 2015-16, for top ups during the year.

Fell View Grass Cutting by Lancaster City Council has been quoted at £871.00 plus VAT; it was resolved at the last meeting to accept this quote.

The recent inspection report shows that there is a problem with the spring on the wooden gate. The Clerk will contact City Council to see if it can be repaired before the current financial year runs out.

15/130 GREEN SPACES

There has been a discussion with the Head of the School regarding registration of the Sports Field. Station Bowling Green should be considered too. This item has been deferred to the March Meeting

15/131 NEIGHBOURHOOD PLAN

Cllr Walmsley now has a copy of the Parish Map. A Letter of Application, to be signed by both the Chair and Clerk, needs to be submitted. A Working Group will be established, accountable to the Parish Council. They will meet before the next PC meeting and circulate the paperwork for consideration

In the meantime a letter of intent will be prepared by Cllr Walmsley, thanks were given to her for all her hard work to date.

15/132 REPORTS OF MEMBERS ON OUTSIDE BODIES

Twinning Group : The Caton Revue was held on 24th January – approximately £450 was raised.

Victoria Institute : No Report. Poor's Land : No Report.

LALC : The Motorway entrances are dangerous, Ordinary roads are neglected and No Parking Signs are not removed, causing problems. Inconsistencies in Planning, different criteria seem to be used for applications.

City Council : No One Present – Colin Peacock said there was no evidence re electoral numbers. The Rate Support Grant was mentioned (see Para 15/123). Extension of Millenium Path to go on Agenda.

Three Tier Forum : Suggestion that Littledale Road could be designated a Quiet Lane Cllr Kynch will check. There is no planning design in The Trough on Bowland – Cllr Kynch will do a draft letter to ask why not.

Play Park Action Group : The Easter Egg Hunt was successful and enjoyed by many last year. The Small Parishes Champion may donate an amount towards bouncy castles; The Clerk will apply for funding.

15/133 CORRESPONDENCE / REPORT

Check Provision of Grit in Village; Dog Poo Bin will be here shortly; LINK Item about Election in May; Lancs Best Kept Village – Defer to next month; BACS Form for Lancaster City Council can be updated; Parish Council Conference – CK & DN wish to go, SKB to notify and ask for a Small Parish Champion Form, to apply for funding for a bouncy castle. Dog Foul Posters to be ordered. Green Spaces Consultation – to be commented upon individually.

15/134 NEW CLERK

The laptop is being kept at the Clerk's house. Insurance is being checked. A new internet dongle was required, it was proposed by Councillor Jackson and seconded by Councillor Pritchard that Caton With Littledale would bear the cost and a cheque was written. Agendas are now being sent by Email to those who have agreed to it.

15/135 ITEMS / DATE OF NEXT MEETING – Tuesday 10th March 2015. Agenda closes 4 March. Delivery and Notices Posted 5 March.

The Annual Parish Meeting will be held on Thursday 19 March at 7.15pm
A representative from Citizens Advice (CAN) will be giving a short speech and will be available for questions afterwards.

The meeting closed at 9.15 pm.