

Caton with Littledale Parish Council

**Minutes of the parish council meeting
held at the Victoria Institute
on Tuesday 14th March 2017 at 7.15pm.**

Present:

Cllr G Beckett, Cllr R Elvis, Cllr R Gibbons, Cllr E Huddleston, Cllr C Kynch, Cllr R Paine (vice – chairman), Cllr M Skeldon, Cllr S Thompson & Cllr J Walmsley (chairman).
G Mason - clerk to the parish council.

17/28 Apologies for absence. Cllr K Hill and Cllr D Nesbitt.

17/29 To consider and approve the minutes of the ordinary meeting held on Tuesday 14th February 2017.

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Walmsley after the following amendment: The councillors left the meeting at 9.10pm not 9.10am.

Proposed by Cllr Skeldon.

Seconded by Cllr Elvis.

17/30 Declarations of interest and dispensations.

None declared.

17/31 Open forum.

No residents attended the meeting.

17/32 Planning applications.

17/00149/FUL Erection of a two storey rear extension

33 Caton Green Road, Brookhouse, Lancaster, Lancashire, LA2 9JJ – No observations.

17/00104/FUL Erection of a single storey rear extension - Cross Ghyll Cottage, Littledale Road, Brookhouse, Lancaster -No observations.

Tree Preservation Order no.596(2017), 18 Ashcroft Close, Caton, Lancaster (silver birch) -No observations.

Tree Preservation Order 597 (2017) Former TNT Garage, Hornby Road, Caton, Lancaster (sycamore and ash, 2 x pine and mixed species broadleaf) -No observations.

Development off Sycamore Road – Cllr Walmsley has been informed that there are changes to the layout on the original planning application. The proposed houses will be sited further away from existing properties.

The additional plans have been printed and are in the library for residents to view. The planning committee will meet on the 3rd April to review the application.

17/33 Parish management and maintenance.

Rebuilding of the wall surrounding the oak tree on Copy Lane.

No update.

Play park inspections and repairs.

Cllr Huddleston informed the parish council that the wooden gate at the playpark has dropped and is dragging on the floor, there are bolts missing from the surface swing and the wood needs sanding down on the posts behind the infant baby swing. There are four flagstones that have been broken and need replacing.

Cllr Paine has raked the woodchip to even the coverage, in some areas it was 1ft deep. He proposed that if residents would volunteer to rake the woodchip every six months, the parish council could then review how much woodchip would actually be needed to cover the area.

Cllr Huddleston said that the sand needs replenishing, but the zipwire seat does not need replacing at this present time.

It was resolved that the parish council purchase new bolts and sand for the playpark with an amount up to £100.00 for resources.

Proposed by Cllr Skeldon.

Seconded by Cllr Elvis.

It was resolved that the parish council purchase four new flagstones for the playpark with an amount of up to £200.00 for materials.

Proposed by Cllr Huddleston.

Seconded by Cllr Skeldon.

Planting of the oak tree sapling at the Fishstones and trees for the war memorial garden.

Cllr Walmsley has spoken to Maxine Knagg, the TPO officer, regarding the planting of the oak sapling at the fishstones. Ms Knagg is happy to let the parish council plant the sapling.

Cllr Walmsley has not had a reply from Graham Neesham regarding the planting of the trees for the war memorial garden and proposed that the councillors plant the three trees on Saturday 18th March at 11am, weather permitting.

Cycle rack installation update.

Cllr Walmsley has sent the clerk photographs of potential sites for cycle racks in the village. The clerk has forwarded the photographs to LCC for review.

Floodline marking review.

Cllr Elvis informed the council that there are two floodlines that need to be marked on the bridge.

It was resolved that the parish council order two floodline markings to be made by the stonemason with an amount of up to £650.00.

Proposed by Cllr Paine.

Seconded by Cllr Kynch.

Cllr Gibbons joined the meeting at 7.51pm.

17/34 Highways and footpath matters.

Copy Lane parking.

There has been no response from Highways regarding the dangerous parking on Copy Lane. The clerk will contact LCC Highways again to see if the parking problem has been reviewed.

SPiD lease to Gressingham Parish Council.

Gressingham Parish Council has contacted Cllr Gibbons to enquire if Caton with Littledale Parish Council are willing to continue leasing the SPiD to themselves, share the cost of repair and be reimbursed by Gressingham for any expenses that the parish council may incur.

It was resolved to continue the SPiD lease arrangement with Gressingham Parish Council.

Proposed by Cllr Elvis.

Seconded by Cllr Kynch.

The clerk will follow up with LCC Highways the request to review the condition of the pavements at the Station Hotel.

The clerk was asked to contact Highways to review the traffic through the village since the new link road was established. A survey of traffic volume and speed is required.

17/35 Neighbourhood plan update.

Cllr Walmsley informed the parish council that the deadline for the informal consultation on the draft plan is Thursday.

At the April meeting the draft plan will be presented to the parish council and Lancashire County Council will manage the formal consultation process.

17/36 Lengthsman and war memorial garden maintenance contracts.

The clerk has received two tenders for the war memorial garden contract.

It was resolved that the contract of works be completed by Louise Clague at a cost of £1800.00 for the months April to October 2017.

Proposed by Cllr Paine.

Seconded by Cllr Gibbons.

The parish council have received one tender for the lengthsman contract. The clerk was asked to request an hourly rate from the contractor before consideration.

17/37 Teenager facilities review.

Cllr Huddleston informed the parish council that the land behind the catholic church may belong to LCC. This could be a potential site for the BMX/ skate area.

Members of the parish council and the play park action group will walk around the village on Sunday 19th March at 2pm to look at potential sites for youth provision

17/38 Twinning grant payment review.

The twinning group has requested a grant of £500.00. The small grant application form needs to be completed and the annual accounts of the group need to be submitted to the parish council before a decision is made.

17/39 Arrangements for annual parish meeting 2017.

The annual parish meeting will be held on Wednesday 3rd May at 7pm, the venue to be arranged.

It was proposed that the matter of interest subject be 'youth provision' and that Cllr Huddleston ask local teenagers to attend the meeting to talk to the residents about what provision they would like in the village.

17/40 Accounts

Payments

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| Victoria Institute, administration grant (S/O) | £1000.00 |
| Victoria Institute, public toilet cleaning (S/O) | £152.00 |

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|---|---------|
| E Huddleston zipwire lockup (S/O) | £40.00 |
| B Postlethwaite public toilet lockup (S/O) | £40.00 |
| Victoria Institute, room hire | £64.80 |
| Gill Mason, clerk's wages £541.15 and expenses £40.55 | £581.70 |
| Cllr Gibbons reimbursement | £4.00 |
| LALC subscription | £485.76 |
| Ray Elvis brackets and fittings | £9.26 |

It was resolved that the above payments be made.

Proposed by Cllr Huddleston.

Seconded by Cllr Paine.

17/41 Reports and correspondence.

Clerks report -previously circulated.

17/42 To note the date of the next parish council meeting.

Tuesday 11th April 2017 at 7.15pm. Detailed agenda items to be submitted by 5pm on Monday 3rd April 2017.

The meeting closed at 8.54pm

Signed

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