

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 12th July 2016 at 7.15pm.

Present:

Cllr R Gibbons, Cllr D Nesbitt, Cllr R Paine (vice chairman), Cllr S Thompson & J Walmsley (chairman).
G Mason, clerk to the parish council.

16/244 To receive apologies for absence. Cllr G Beckett, Cllr H Diggle, Cllr R Elvis.

16/245 To consider and approve the minutes of the ordinary meeting held on Monday 14th June 2016.

It was resolved that the minutes of the previous meeting were approved and signed by the chairman Cllr Walmsley after the following correction was made; Cllr Beckett not Cllr Elvis is on the finance working group.

Proposed by Cllr Paine.

Seconded by Cllr Elvis.

16/246 Declarations of interest and dispensations.

No declarations were made.

16/247 Open forum.

No members of the public were present.

16/248 Planning applications.

16/00557/FUL – Erection of side storey extension. 64 Quernmore Road, Caton - A decision has been made by Lancaster City Council before the meeting. The clerk will question the response time for the parish council with the planning department.

16/249 Parish management and maintenance.

Rebuilding of the wall surrounding the oak tree on Copy Lane.

The clerk has requested two builders quote for the rebuild of the wall, but no quotations have been received. Two more local builder's names were given to the clerk to ask to tender for the works.

Play park inspections and repairs review.

Cllr Elvis has been inspecting the play park and completing a general tidy. There has been no further broken wooden sections or flagstones. Ms Hudson – Mather does not want to complete the play park weekly safety inspection forms. The clerk and Cllr Paine will complete the inspections forms when they are available.

Will Griffiths at Lancaster City Council has been asked to look at the broken flagstones and provide the clerk with a quote for the repair.

It was resolved that once the clerk has received the information on the play park warranty from Cllr Kynch, replacement or repairs to the rotting timbers can be authorised.

Proposed by Cllr Paine.

Seconded by Cllr Gibbons.

Removal of planters to Moor Platt.

Cllr Gibbons has not received a response from Lancashire County Council regarding the removal of the planters. LCC have no record of the information that he has previously sent.

Cllr Gibbons will contact LCC again.

Bench repair or replacement Lancaster Road.

The insurance company would charge £250 excess for a claim to replace the damaged bench. A claim has to be made within 30 days.

Cllr Elvis reported that there is a bench on Quernmore Road that could be re-sited, but it may have a memorial plaque on it.

It was resolved that the clerk obtain quotes for a new plastic bench, which will be circulated to the councillors for approval and then purchased.

Proposed by Cllr Walmsley.

Seconded by Cllr Paine.

Lengthsman / contractor update.

It was resolved that Envirocare will complete the 'lengthsman' contractual duties for the village until September. Any larger repair or maintenance jobs will require quotations from other tenders.

Proposed by Cllr Paine.

Seconded by Cllr Beckett.

Oak tree at the Fishstones.

A lorry has reversed and broken the oak tree branch at the Fishstones. The tree preservation officer has said that the tree could be left to see if it sprouts.

A local resident has a 3ft sapling from the same line of the oak tree and has suggested that this could be planted inside the stump. The parish council will liaise with the TPO officer in September regarding the planting of the sapling.

Potential allotment sites.

A resident has enquired about a potential site for the allotments on Station Road. The site has had pollution studies as it was an industrial site and there is also a question over the lease of the land.

The clerk will ask the resident to contact Cllr Walmsley regarding the site, so they can meet and discuss other potential sites for allotments.

Cycle rack installation.

The clerk has not had a response from Lancashire County Council yet, as it takes 20 working days to review the request of siting new cycle racks on the planters outside the Londis shop.

Cllr Walmsley will ask the Coop if they can move their planters, so cycle racks can be sited outside the shop.

Parish noticeboard siting.

Cllr Gibbons reported that Robin Hill is happy to install the noticeboard on the church land for the parish council.

16/250 Highways and footpath matters.

The dismantled bus shelter is currently behind the Victoria Institute and needs moving. The clerk will advertise the shelter with LALC to see if any parish council can use it.

The Bad Ass Mucker and the car boot events that are held on the Crook O Lune field do not have to be registered, licensed or insured with LCC or Lancaster CC because it is private land. The

Forest of Bowland AONB cannot advise the parish council on these events, as it is not within their remit. Cllr Thompson asked the clerk to try and find the land owners details.

Cllr Paine and Cllr Nesbitt met with the representatives of the church regarding the resurfacing of the adopted section of New Street. Cllr Paine provided the group with information on applying for a grant through the Big Lottery Fund.

16/251 Neighbourhood plan update.

The clerk has completed the locality application for the funding for the neighbourhood plan. Kirkwells have also provided further information and a cost breakdown for their consultation work.

16/252 Chairman’s roll of honour board.

The clerk will ask Keith Akrigg to quote on a notice board to the same specification as the current board in the Victoria Institute.

16/253 Parish emergency plan review.

Cllr Paine and Cllr Gibbons have applied for funding for the generator and sockets. Station garage have said they will store the generator and periodically start it to keep it maintained. Denny Beck at Quernmore will have access to Caton with Littledale’s plan and facilities. Cllr Walmsley and Cllr Thompson will work together on the first draft of the emergency plan.

16/254 Accounts

254.1 Payments

To agree that regular invoices presented in August (when there is no PC meeting) may be signed by two councillors and then reported to the September meeting for approval.

Gill Mason, clerk’s wages June £386.53 and expenses £59.86	£446.39
Gill Mason, clerks wages July £386.53	£386.53
Victoria Institute, administration grant (S/O)	£1000.00
Victoria Institute, public toilet cleaning (S/O)	£152.00
Mr B Postlethwaite, to open/close public toilets (S/O)	£40.00
Ms J Hudson-Mather, Fell View zip wire locking (S/O)	£40.00
Envirocare – war memorial garden maintenance – May	£96.00

It was resolved that the above payments be made.

Proposed by Cllr Beckett.

Seconded by Cllr Nesbitt.

16/255 Clerks update, police, city & county reports and other correspondence.

Lottery fund – Celebrate – noted.

The caravan park at the Crook O Lune has advertising signs in the village – the clerk will write to request that they take the signage down.

16/256 To note the date of the next parish council meeting.

Tuesday 13th September 2016 at 7.15pm. Detailed agenda items to be submitted by 5pm on Monday 5th September.

Signed

Date.....

