

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 11th July 2017 at 7.15pm.

Present:

Cllr Beckett, Cllr Elvis, Cllr Gibbons, Cllr Kynch, Cllr Huddleston, Cllr Nesbitt, Cllr Paine (vice – chairman), Cllr Skeldon. Cllr Thompson and Cllr Walmsley.

G Mason - clerk to the parish council.

One member of the public

Cllr Skeldon will act as chairman for this meeting.

17/94 Apologies for absence - Cllr Hill.

17/95 To consider and approve the minutes of the ordinary meeting held on Tuesday 13th June 2017.

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Skeldon.

Proposed by Cllr Elvis.

Seconded by Cllr Nebitt.

17/96 Declarations of interest and dispensations.

None received.

17/97 Open forum.

A resident attended the meeting to report that the hedging at the old Barghs site is so overgrown on the pavement, that pedestrians are having to walk on the road. The clerk has already reported this to Lancashire County Council and the planning department to ask if the hedge could be cut back.

17/98 Planning applications.

17/00527/FUL

Proposal : Erection of a first floor extension, raising roof to existing garage and re cladding of property

Site Address : 15 Caton Green Road, Brookhouse, Lancaster.

The parish council have no observations.

Application No. : 17/00490/FUL

Proposal : Erection of a single storey rear extension

Site Address : 186 Brookhouse Road, Brookhouse, Lancaster, Lancashire, LA2 9NY.

The parish council have no observations.

Application No. : 17/00730/REM

Proposal : Reserved matters application for the erection of 22 dwellings

Site Address : Land Off Sycamore Road, Brookhouse, Lancashire.

The parish council object to the application.

Proposed by Cllr Paine.

Seconded by Cllr Elvis.

17/99 Parish management and maintenance.

Rebuilding of the wall surrounding the oak tree on Copy Lane.

The clerk was asked to contact local builders to obtain a quote for the rebuilding of the wall and to look into the costs of a wooden circular bench to replace the wall.

Play park inspections and repairs.

Cllr Huddleston has circulated a priority repair list to the parish council. The clerk was asked to obtain cushion fall quotes once Cllr Huddleston has provided the amount needed for the play area. The safety net on the space net equipment needs re-tensioning at a cost of £160.00.

It was resolved that the net be re – tensioned.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

The clerk will write to LCC to enquire about the application of section 106, community monies from the developers.

Cllr Thompson proposed that a letter should be sent directly to the developers to request a community donation. Cllr Thompson was asked to draft a letter.

It was resolved that Cllr Thompson draft a letter to the developers.

Proposed by Cllr Thompson.

Seconded by Cllr Huddleston.

War Memorial: repainting of railings and new ground surfaces.

Cllr Walmsley, Cllr Nesbitt and Cllr Skeldon will meet at the war memorial on Saturday to review the repainting and resurfacing needs of the memorial garden. Quotes will be obtained for the works and brought to the September meeting for consideration.

Cycle rack installation update.

The clerk reported to the parish council that LCC Highways have considered the potential sites for the cycle racks and said that the best locations for cycle stands would be in front of the Co-op or the chemist within the forecourt. There is also sufficient space in the footway at Brookhouse.

Village contractor update.

Cllr Huddleston and Cllr Elvis met with the contractor and reported that the Brookhouse Road and Copy Lane bus shelters had been cleaned and the benches should be pressure washed and cleaned soon.

Repair of the fishstones.

The clerk contacted Mr Lennox – Boyd regarding the ownership of the fishstones for repair purposes. Mr Lennox Boyd said that he is not willing to check his deeds to see if the fishstones are part of his estate as it would cost too much to release them. The clerk was asked to enquire with English Heritage and the Land Registry to identify ownership.

It was resolved that the clerk purchase the necessary information from Land Registry.

Proposed by Cllr Paine.

Seconded by Cllr Gibbons.

17/100 Neighbourhood plan update.

Cllr Walmsley reported that the public consultation had been held in May until the end of June. Lancaster City Council had not yet worked out the procedures, so the view of the plan had been delayed.

The steering group will meet with the consultants to consider the next steps.

Cllr Walmsley had also received documentation from the planning department on the neighbourhood plan, which she will circulate to the parish council.

17/101 Emergency plan revision.

Cllr Walmsley informed the parish council that the emergency plan needs an annual revision.

It was resolved that Cllr Walmsley revises and updates the emergency plan.

Proposed by Cllr Walmsley.

Seconded by Cllr Gibbons.

17/102 Teenager facilities review.

Cllr Kynch informed the parish council that LCC aren't opposed to the area being used that was earmarked for teenage facilities. If the parish council agree to the maintenance of the park, there should be no problem with leasing the land.

17/103 Small grant application – Caton toddlers and babies playgroup.

The clerk received a grant application from the toddler group requesting £250. Cllr Kynch requested more information from the group regarding their finances, which have been circulated to the finance committee for consideration.

It was resolved that the parish council make a one off grant payment of £250.00 to the group.

Proposed by Cllr Walmsley.

Seconded by Cllr Beckett.

17/104 Change of banking provider for the parish council.

The clerk has contacted several banks, looked at which banks were local to herself and which banks were not closing branches in the near future. The councillors were asked to consider Santander as the choice for the parish council new banking provider. Cllr Kynch asked the clerk to enquire with NALC about advice on which banking provider to use.

17/105 Small grant application review.

The finance committee will meet to review the application form for small grants.

17/106 Parking at the Methodist Church.

It has been reported that the Methodist Church users are parking on the pavements at church time, causing wheelchair users and families with prams to have to walk in the road.

The clerk was asked to contact the church to request that their congregation park further away as to avoid the congestion and parking on pavements.

17/107 Accounts

Payments

Victoria Institute, administration grant June(S/O)	£1000.00
Victoria Institute, administration grant July (S/O)	£1000.00
Bridgitte Theunissen-Hughes zipwire lockup June (S/O)	£40.00
B Postlethwaite public toilet lockup June (S/O)	£40.00
Bridgitte Theunissen-Hughes zipwire lockup July(S/O)	£40.00
B Postlethwaite public toilet lockup July (S/O)	£40.00
Victoria Institute, room hire (system error arrears £64.80 /£33.75)	£98.55
Gill Mason, clerk's wages June £559.95 and expenses £169.43 (Including CiLCa registration £125.00)	£729.38
Gill Mason, clerk's wages July £559.95 and expenses £42.90	£602.85
Louise Clague – war memorial garden(May, June, July) £257.14 x 3	£771.42
Victoria Institute, room hire.	£24.75

Victoria Institute, printing. £2.50

It was resolved that the above payments be made.

Proposed by Cllr Walmsley.

Seconded by Cllr Gibbons.

Receipts

Neighbourhood plan grant #3 £2426.00

17/108 Reports and correspondence.

LALC meeting report – noted.

17/109 To note the date of the next parish council meeting.

Tuesday 12th September at 7.15pm - agenda items to be submitted by Sunday 3rd September at 5pm.

The meeting closed at

Signed

Date.....