

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 10th January 2017 at 7.15pm.

Present:

Cllr G Beckett, Cllr R Elvis, Cllr R Gibbons, Cllr Hill, Cllr E Huddleston, Cllr D Nesbitt, Cllr M Skeldon, Cllr S Thompson & Cllr J Walmsley (chairman).

G Mason - clerk to the parish council.

17/1 Apologies for absence. Cllr Kynch.

17/2 To consider and approve the minutes of the ordinary meeting held on Tuesday 13th December 2016.

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Walmsley.

Proposed by Cllr Elvis.

Seconded by Cllr Nesbitt.

17/3 Declarations of interest and dispensations.

None declared.

17/4 Open forum.

No members of the public present.

17/5 Co-option of Ms Emma Huddleston.

It was resolved that Ms Huddleston be co-opted on to the parish council as a councillor.

Proposed by Cllr Skeldon.

Seconded by Cllr Beckett.

17/6 Planning applications.

16/01600/LB Listed building application for the removal of existing slate tiles and installation of replacement stone slabs to the rear roof. Old Church House, Littledale Road, Quernmore, Lancaster, Lancashire LA2 9EX.

The parish council have no observations.

Proposed upgrade to base station installation at Caton waste water treatment works, off Station Road, Caton.

It was resolved that the parish council support the application.

Proposed by Cllr Gibbons.

Seconded by Cllr Beckett.

17/7 Parish management and maintenance.

Rebuilding of the wall surrounding the oak tree on Copy Lane.

Mr Robin Hill has written to the parish council explaining that the damage to the oak tree wall is caused by the roots of the tree and if repaired, in future years the problem will reoccur. Mr Hill is kindly offering his services for free to cosmetically enhance the appearance of the wall and will not charge for materials.

Play park inspections and repairs review.

Cllr Walmsley reported that Cllr Kynch has had no response from Pennine playgrounds, regarding the warranty.

Cllr Huddleston informed the parish council that a 7ft kryptonite chain with a shackle lock is required to lock up the zip wire.

It was resolved that the clerk purchase the chain and lock for the zip wire.

Proposed by Cllr Elvis.

Seconded by Cllr Skeldon.

Cllr Gibbons needs to purchase a new tool to adjust the chain height for the new swing. The purchase cost would be £10.80 plus postage.

It was resolved that Cllr Gibbon purchase the adjusting / security tool.

Proposed by Cllr Elvis.

Seconded by Cllr Skeldon.

Lengthsman/contractor update.

The clerk has contacted another contractor to request a quote for the lengthsman duties.

Lancashire and Cumbria Grounds Maintenance have also requested to tender for the contract. The clerk will present the tenders at the next meeting.

Cllr Thompson apologised for not meeting with Cllr Elvis to discuss the volunteer possibilities for the village.

Oak tree at the Fishstones.

Cllr Walmsley will try and contact Graham Neesham again regarding the planting of the trees at the War Memorial. If there is no response soon, Cllr Walmsley will contact the TPO officer for advice and plant the trees herself.

Cllr Elvis reported that he has inspected the tree, confirmed that the ground isn't water logged and wondered if a fungal treatment would be beneficial to the sapling.

Cycle rack installation update.

The clerk informed the parish council that the Coop will have to apply for planning permission, as the racks would have to be installed on the Coop's land. A commercial application would have to be submitted.

Cllr Walmsley has spoken to the Coop assistant manager regarding the installation of the cycle racks. The manager and facilities department will have to be contacted to make this decision.

Cllr Walmsley suggested that the Station Hotel be approached to request that the cycle racks be sited there.

Bus shelter repair and maintenance

Cllr Elvis reported that the bus shelter on Lancaster Road has a broken window. It was suggested that when the new contractor is in place, they could repair and maintain the bus shelters as and when needed.

Cherry tree on Sycamore Road.

The roots of the cherry tree on sycamore road are lifting the pavement, which is a hazard to pedestrians. The clerk was asked to contact LCC to review the damage to the pavement, as it is their responsibility and then advise the parish council on what can be done.

Cllr Elvis reported that the noticeboard is leaking and has condensation inside the casing. Cllr Walmsley will give the key to Cllr Elvis to repair the board.

The hedge at the churchyard hasn't grown higher, but has grown width ways which in encroaching into the graveyard. The hedge cutting schedule can be reviewed once the parish council have a contractor in place.

17/8 Highways and footpath matters.

Cllr Nesbitt reported that the planters outside the Coop are still in an awful state. They have been painted but have not had plants or shrubs planted for some time. Cllr Walmsley will write to the Coop head office to request that the planters be planted up or could they provide plants for volunteers to plant.

Cllr Huddleston is concerned about the parking of cars on the corner of Copy Lane. There can be four cars parked on both sides of the corner, which is hazard for children crossing the road. The clerk was asked to contact LCC Highways to review the parking situation on Copy Lane.

The footpath from Artlebeck Bridge, Brookhouse Road to Hornby Road is still closed. The clerk was asked to contact LCC to reinstate the footpath.

17/9 Neighbourhood plan update.

The survey completion date had to be extended to improve the number of results. 300 replies were received, of which 80 were from young people.

Useful material from the residents was received, with views and complaints for the parish council, Lancaster and Lancashire councils.

The issues and options document is well advanced and a consultation with residents and organisations should be next month.

The next neighbourhood plan meeting is Wednesday 18th January.

17/10 BT Openreach Station Road works request.

BT have requested wayleave on Station Road to install new equipment. The parish council were not happy with the restoration of the road last time BT completed works.

It was resolved that the parish council inform BT that they do not give permission for wayleave and request that the equipment is installed elsewhere.

Proposed by Cllr Elvis.

Seconded by Cllr Thompson.

17/11 Accounts

Payments

Victoria Institute, administration grant (S/O)	£1000.00
Victoria Institute, public toilet cleaning (S/O)	£152.00
Victoria Institute, room hire	£33.75
Mr B Postlethwaite, to open/close public toilets (S/O)	£40.00
Ms E Huddleston, Fell View zip wire locking (S/O)	£40.00
Gill Mason, clerk's wages £541.15 and expenses £46.27	£587.42
Scout grant	£500.00
Cllr Beckett travel 60 miles x 0.40p (Transport meeting)	£24.00
Cllr Walmsley reimbursement for electoral roll purchase	£20.00

It was resolved that the above payments be made.

Proposed by Cllr Skeldon.

Seconded by Cllr Nesbitt.

Receipts.

None.

Budget and precept 2017/18.

It was resolved that the precept be set at £30,325.00 for the financial year 2017/2018.

Proposed by Cllr Skeldon.

Seconded by Cllr Elvis.

The budget will be completed at the February meeting as Cllr Kynch was not present at the meeting. The clerk and Cllr Gibbons will review the expenditure and income categories, to be adopted at the next meeting.

17/12 Reports and correspondence.

No reports received.

17/13 To note the date of the next parish council meeting.

Tuesday 14th February 2017 at 7.15pm. Detailed agenda items to be submitted by 5pm on Monday 6th February 2017.

Signed

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