

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 11th April 2017 at 7.15pm.

Present:

Cllr G Beckett, Cllr R Elvis, Cllr R Gibbons, Cllr E Huddleston, Cllr C Kynch, Cllr D Nesbitt, Cllr R Paine (vice – chairman) & Cllr J Walmsley (chairman).

G Mason - clerk to the parish council.

Three members of the public.

17/43 Apologies for absence. Cllr K Hill and Cllr M Skeldon.

17/44 To consider and approve the minutes of the ordinary meeting held on Tuesday 14th March 2017.

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Walmsley.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

17/45 Declarations of interest and dispensations.

Cllr Gibbons declared an interest in agenda item 11 - Twinning grant application.

17/46 Open forum.

Mr McGachie attended the meeting to inform the parish council about the Hornby swimming pool closure. There has been a petition against the closure and they have created the 'Lune Valley Community Society' which will allow community volunteers to run the pool, transferring the asset from Lancashire County Council.

Mr McGachie asked the parish council for support in advertising the work they are doing, to gain enthusiasm in a wider catchment area for people to use the pool and to promote the shares that can be purchased to support the group.

The facebook page is 'Save Hornby Pool' which has further information on pledging shares to the facility.

17/47 Planning applications.

Application No. : 17/00193/FUL

Proposal : Erection of a single storey front extension, replacement of existing single glazed windows with double glazed to side elevation and raised walkway to side elevation

Site Address : The Nook, Quernmore Road, Caton, Lancaster.

The parish council have no observations.

Application No. : 17/00194/LB

Proposal : Listed Building application for erection of a single storey front extension, replacement of existing single glazed windows with double glazed to side elevation, raised walkway to side elevation and repairs to timber trusses

Site Address : The Nook, Quernmore Road, Caton, Lancaster, Lancashire.

The parish council have no observations.

Application No. : 17/00279/FUL

Proposal : Removal of existing chimney and construction of a dormer extension to the side elevation

Site Address : 7 Hawthorn Close, Brookhouse, Lancaster, Lancashire, LA2 9NR

The parish council have no observations.

Application No:17/00283/FUL

Proposal : Erection of a ground floor rear extension above existing garage, construction of a rear balcony and stairs and installation of 3 rooflights to the rear.

Site Address : 12 Kirkbeck Close, Brookhouse, Lancaster, Lancashire, LA2 9JN

The parish council have no observations.

Sycamore Road update.

The planning officer has stated that there are viability negotiations regarding the social and affordable housing. It should be reported on at the planning committee on the 8th May but it doesn't look probable.

17/48 Parish management and maintenance.

Rebuilding of the wall surrounding the oak tree on Copy Lane.

No update.

Play park inspections and repairs.

Cllr Huddleston reported that the missing bolts had been ordered for the equipment and the Supernova sand needs replacing.

Pennine playground have been asked to review the wooden posts that are rotting around the perimeter of the playground and to check if these are still under warranty.

The bin at the old entrance is not used and Cllr Huddleston asked if this could be moved to the new entrance or a new bin placed at this entrance. The clerk will contact Lancaster City Council to enquire if the bin can be moved or if a new bin can be placed.

The broken flagstones need replacing, the clerk will contact Lancaster City Council to enquire whether the £100 repair contribution can be used to replace the flags and whether Lancaster C.C will complete the works.

The councillors were asked to forward a list of jobs to the clerk by Friday 22nd April, for the community payback team to complete in the village.

Planting of the oak tree sapling at the Fishstones and trees for the war memorial garden.

Cllr Walmsley informed the parish council that all the trees had been planted at the fishstones and the war memorial garden. She thanked Cllrs Elvis and Gibbons for their help with the planting.

Cycle rack installation update.

The clerk has not received a reply from Lancashire Highways regarding the potential siting of the cycle racks around the village.

The Station Hotel are interested in siting a rack on their property, but no further details have been received.

Floodline marking review.

The floodline marking quotes are as follows: For abbreviated lettering (Jan/Dec) £396.00 and for full lettering (January / December) £444.00

It was resolved that the parish council order the full lettering floodline marking at a cost of £444 inc vat.

Proposed by Cllr Gibbons.
Seconded by Cllr Kynch.

17/49 Highways and footpath matters.

Copy Lane parking.

Highways will not be considering double yellow lines on Copy Lane, but will look to introduce H - bar markings and dropped kerbs to improve pedestrian access.

Cllr Gibbons reported that the pavement from Holme Lane to Bullbeck needs cleaning and the hedge needs cutting back. The clerk will report this to Lancashire County Council.

Cllr Walmsley reported that United Utilities have resurfaced Reservoir Lane which will prevent grit washing into the drains.

There have been complaints from residents regarding the parking by parents on Moorside Road outside the school. The clerk will contact the Headteacher to ask if the parents can park elsewhere.

The clerk was asked to contact United Utilities to request the water courses and drainage map for the low mill area.

The Environment Agency has told the clerk it will be Lancashire County Council that is responsible for the erosion at Artlebeck Bridge. The clerk has contacted LCC and is waiting for a response.

Cllr Walmsley reported that Hugh Stewart has become footpath inspector for our parish and Roeburndale for the Peak and Northern Footpath Society and would welcome reports of footpath problems. She will contact Mr Stewart and ask him to attend a meeting.

17/50 Neighbourhood plan update.

Several drop in sessions have been held for residents to comment on the draft plan. The results of these sessions are on the village website and a printed copy is in the library.

The steering group will finalise the draft plan and bring it to the next parish council meeting for approval. The plan will then go to formal consultation with external stakeholders.

The clerk was asked to apply for the stage three grant and to complete the end of grant report for stage two.

17/51 Lengthsman contract.

The clerk has contacted the tender to request an hourly rate for the schedule of works, there has been no response.

17/52 APM arrangements.

The annual parish meeting will take place on Wednesday 3rd May at 7pm at the Victoria Institute. The topic for discussion will be 'youth provision in the village'.

17/53 Twinning grant application

The twinning group have requested a grant amount of £500, this will also help fund the reception for visitors.

It was resolved that the parish council award the twinning group a grant of £500.00.

Proposed by Cllr Huddleston.

Seconded by Cllr Beckett.

17/54 Internal auditor appointment and formal thanks to Mrs P Cresswell.

It was resolved that the parish council internal auditor for 2017 will be Mr Bob Griffiths.

Proposed by Cllr Elvis.

Seconded by Cllr Nesbitt.

The clerk will write a formal thank you to Mrs Cresswell for completing the audit annually for several years.

17/55 Station Hotel car park.

Cllr Walmsley has spoken to the Station Hotel owners and explained that the new permit signage has caused upset in the village. There will be new notices and an article in the Link explaining how to gain a permit if you are using the car park.

17/56 Churchyard maintenance donation request.

The application will be reviewed by the finance working group and brought to the next meeting.

17/57 Accounts

Payments

Victoria Institute, administration grant (S/O)	£1000.00
Brigitte Theunissen-Hughes zipwire lockup (S/O)	£40.00
B Postlethwaite public toilet lockup (S/O)	£40.00
Victoria Institute, room hire	£24.75
Victoria Institute, room hire (Neighbourhood plan)	£25.20
Victoria Institute printing (Neighbourhood plan)	£40.50
Gill Mason, clerk's wages £541.15 and expenses £40.55	£581.70
United Utilities – Water rates	£135.94
Caton War Memorial Gardens grass recycling collection (Lancaster C.C)	£51.22
D. Walmsley - printing (Neighbourhood plan)	£78.00
Anne Jackson – Display stand and stationery (Neighbourhood plan)	£88.02
Pagefast - posters and surveys (Neighbourhood plan)	£436.80
<u>Petty cash</u>	
E Huddleston zipwire lock up	£40.00

It was resolved that the above payments be made.

Proposed by Cllr Nesbitt.

Seconded by Cllr Beckett.

Receipts

Openreach BT Wayleave -Station Road	£162.00
Precept	£30,325.00

2016/2017 Audit

This item will be carried to the May meeting agenda.

17/58 Reports and correspondence.

Clerks report -previously circulated.

Police report for January - previously circulated.

War memorial garden grant for maintenance – May agenda item.

Thank you from Mrs P Cresswell for the kind words written about herself in the Link.

17/59 To note the date of the next parish council meeting.

Tuesday 9th May 2017 at 7.15pm. Detailed agenda items to be submitted by 5pm on Monday 1st May 2017.

The meeting closed at 9.22pm

Signed

Date.....