

**Caton – with - Littledale Parish Council**  
**Clerk: Gill Mason**  
**23 Maplewood Avenue, Preesall, Poulton le Fylde, FY6 0PU**  
**Tel 07882 949110. E -mail: catonparishcouncil@gmail.com**

**I hereby give notice that the next annual meeting of the parish council will be held at the  
Victoria Institute on Tuesday 9<sup>th</sup> May 2017 at 7.15 pm.**

**A G E N D A**

**1.Apologies for absence.**

**2.Appointment of chairman.**

**3.Appointment of vice chairman.**

**4.Appointment of representatives on sub-committees and outside bodies.**

**5.Appointment of responsible financial officer.**

**6.To complete acceptances of office.**

**7.To consider and approve the minutes of the ordinary meeting held on Tuesday 11<sup>th</sup> April 2017.**

**8.Declarations of interest and dispensations.**

**9.Open forum.**

**10.Planning applications.**

Application No. : 17/00450/FUL

Proposal : Demolition of detached garage and rear extension and erection of a single storey side and rear extension.

Site Address : 58 Hornby Road, Caton, Lancaster, Lancashire, LA2 9QR.

Application No. : 17/00332/FUL

Proposal : Erection of a 2-storey side extension

Site Address : 60 Artlebeck Road, Caton, Lancaster, Lancashire, LA2 9RL

**11.Parish management and maintenance.**

- Rebuilding of the wall surrounding the oak tree on Copy Lane.
- Play park inspections and repairs.
- War Memorial: repainting of railings and new ground surfaces.
- Flood level marking.
- Cycle rack installation update.
- The sale of the land at Broadacre.
- Village contractor update.
- Repair of the fishstones.

**12.Highways and footpath matters.**

- Artlebeck Bridge erosion update.
- Invitation to Hugh Stewart to speak at June PC meeting.

**13. Neighbourhood plan update.**

- Grant underspend and parish council payments.
- To approve draft plan ready for Section 14 consultation.
- To approve green spaces document.

**14. Low Mill water and drainage map request update.****15. Community payback team update.****16. Insurance renewal review.****17. Churchyard maintenance donation request.****18. Accounts*****Payments***

Victoria Institute, administration grant (S/O)	£1000.00
Brigitte Theunissen-Hughes zipwire lockup (S/O)	£40.00
B Postlethwaite public toilet lockup (S/O)	£40.00
Victoria Institute, room hire	£24.75
Gill Mason, clerk's wages £541.15 and expenses £62.77	£603.92
Underspend repayment to Groundworks for Neighbourhood plan grant	£770.74
Cllr Paine reimbursement – bolts for playground	£6.91
Twinning grant	£500.00
Eon Electric	£13.76
Churchyard maintenance grant	£1500.00

***Neighbourhood plan***

Room Hire	£27.00
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***Receipts***

Neighbourhood plan grant	£1500.00
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***18.1 2016/2017 Audit***

To agree on the end of year finances and sign part one of the audit documentation.

***18.2 Report from the finance working group.*****19. Reports and correspondence.**

- Police report – February.

**20. To note the date of the next parish council meeting.**