

Caton with Littledale Parish Council

Clerk: Gill Mason

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**I hereby give notice that the annual parish council meeting will be held at the Victoria Institute
on Tuesday 14th May 2019 at 7.15 pm.**

Agenda

1.Apologies for absence.

2.Appointment of chairman.

3.Appointment of vice chairman.

4.Appointment of representatives on sub-committees and outside bodies.

5.Appointment of the responsible financial officer.

6.To complete acceptances of office.

7.To consider and approve the minutes of the ordinary meeting held on Tuesday 9th April 2019.

8.Declarations of interest and dispensations.

9.Open forum.

10.Planning applications.

19/00269/FUL Erection of a single storey rear extension, construction of a rear dormer extension and erection of a two storey front and first floor extension to existing garage and change of use of garage to ancillary living accommodation. 59 Copy Lane Caton Lancaster Lancashire LA2 9QD.

19/00408/FUL Erection of a 2 storey extension to the front elevation, construction of a dormer extension to the rear elevation incorporating Juliet balcony and installation of roof lights. Address : 42 Sycamore Road, Brookhouse, Lancaster, Lancashire, LA2 9P.

11.Insurance renewal consideration.

12.Accounts and finance.

12.1 Payments

Standing orders

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

Cheques

Gill Mason, clerk's wages £588.46 and expenses £48.82 £637.28

Victoria Institute water course £70.25

Victoria Institute room hire £18.00

LALC subscription £621.00

K Akrigg – noticeboard repair £244.00

Lancaster City Council waste £53.56

D Skeldon – war memorial maintenance contract £ 262.50

13.Public toilet locking update.

14.Request for seating in bus shelters consideration

15.Parish management and maintenance.

- Play park inspections, repairs and maintenance
- Village contractor update
- Repair of the fish-stones update
- Christmas tree delivery and installation
- Litter bins at the playpark
- Weeds control around the village

16.Oak tree at The Croft maintenance update.

17.Millennium Way maintenance update.

18.Road safety in the parish and SpID review.

19.Purchase of defibrillator update.

20.To consider the grant application received:

- St Paul's Church
- Twinning Group

21.Appointment of internal auditor consideration.

22.Reports and correspondence (information only).

23.Date and time of the next parish council meeting.

Members of the press and public are welcome.