

Caton with Littledale Parish Council
Clerk: Gill Mason
23 Maplewood Avenue, Preesall, Poulton le Fylde, FY6 0PU
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I hereby give notice that the annual parish council will be held at the Victoria Institute on
Tuesday 8th May 2018 at 7.15 pm.

A G E N D A

- 1.Apologies for absence.**
- 2.Appointment of chairman.**
- 3.Appointment of vice chairman.**
- 4.Appointment of representatives on sub-committees and outside bodies.**
- 5.Appointment of responsible financial officer.**
- 6.To complete acceptances of office.**
- 7.To consider and approve the minutes of the ordinary meeting held on Tuesday 10th April 2018.**
- 8.Declarations of interest and dispensations.**
- 9.Open forum.**
- 10.Planning applications.**
18/404/FUL Erection of single storey rear extension – Mr and Mrs Banks, 8 Brookhouse Road, Caton, Lancaster.
18/00336/OUT Outline application for the erection of 1 dwelling For : Mr & Mrs Dobson Site Address : Bank House Fly Fishery Car Park, Lancaster Road, Caton, Lancaster.
- 11.GDPR.**
To consider the purchase of the GDPR pack - £5 contribution and the appointment of a data protection officer for the parish council.

12.1.Accounts and finance.

Payments

Standing orders

Victoria Institute, administration grant (S/O)	£1000.00
Bridgitte Theunissen-Hughes zipwire lockup (S/O)	£40.00
B Postlethwaite public toilet lockup (S/O)	£40.00

Cheques

Gill Mason, clerk's wages £559.95 and expenses £44.74	£659.31
G.Mason noticeboard for the play park	£130.80
G. Mason Signage for the playpark funders logos	£84.00
Groundworks underspend	£256.93
Cycle rack purchase – Cllr J Walmsley reimbursement	£189.60
Giffords - Cushion fall 15m3	£960.00

Victoria Institute room hire and printing	£37.95
Lancaster City Council grass collection – war memorial	£52.52
G Mason - Contribution to £30 GDPR pack reimbursement	£5.00

12.2. Clerk’s annual pay scale review.

To consider and approve the recommended clerk’s NALC pay scale rise from £9.28 to £9.70 SCP 17.

12.3. Annual audit.

To review the end of year accounts and the internal audit, and sign parts 1 and 2 of the audit submission.

13.Parish management and maintenance.

- Play park inspections, repairs and maintenance
- Village contractor update
- Repair of the fish-stones
- Flagpole repair
- Memorial garden benches and replacement surface quotes
- Siting of cycle racks at Sycamore Road update

14.Mirror on Artlebeck bridge update.

15.Consideration of local council housing in the village.

16.Reports and correspondence.

17. To note the date of the next parish council meeting.

Members of the press and public are welcome.