

Caton – with - Littledale Parish Council

Clerk: Gill Mason

23 Maplewood Avenue, Preesall, Poulton le Fylde, FY6 0PU

Tel 07882 949110. E -mail: catonparishcouncil@gmail.com

I hereby give notice that the next annual meeting of the parish council will be held at the Victoria Institute on Tuesday 14th June 2016 at 7.15 pm.

Agenda

1. Apologies for absence.

2. To consider and approve the minutes of the ordinary meeting held on May 2016.

3. Declarations of interest and dispensations.

4. Open forum.

5. Planning applications.

16/00247/FUL Escowbeck Farm, Quernmore Road. Demolition of existing steel/block agricultural buildings and re development of site to provide 7 residential units, including conversion and extension of existing barn and outbuilding (to form 3 units) and erection of 4 new dwelling houses with associated access.

16/00310/FUL 21 Littledale Road, Brookhouse. Partially retrospective application for the erection of retaining wall, construction of decking and erection of timber privacy screen and shed.

16/00692/FUL 8 Fell View, Caton. Erection of a single storey rear extension.

16/00345/FUL Wisp Cottage, Littledale Road, Brookhouse. Erection of an outbuilding to the rear.

6. Parish management and maintenance.

- Circular bench for the oak tree on Copy Lane.
- Play park inspections and repairs review.
- Removal of planters to Moor Platt.
- Bench repair or replacement Halton Road.

7. Highways and footpath matters.

- Resurfacing of New Street quotation review.

8. Neighbourhood plan update.

9. Cycle rack update.

10. Chairman's roll of honour board.

11. Parish emergency plan review.

12. Appointment of representatives on sub-committees and outside bodies.

13.To resolve issues raised at the annual parish meeting.

14.Cat Smith MP visit to Caton on 11th August 7pm at the Victoria Institute - to resolve that the parish council will publicise and pay for room hire.

15.Accounts

15.1 Payments

Unrecorded April payments (delayed from clerk handover)

Victoria Institute, administration grant (S/O)	£1000.00
Victoria Institute, public toilet cleaning (S/O)	£152.00
Mr B Postlethwaite, to open/close public toilets (S/O)	£40.00
Ms J Hudson-Mather, Fell View zip wire locking (S/O)	£40.00
S.Brown - clerks wages	£343.98
S.Brown – expenses	£85.91
Victoria Institute meetings	£56.25
United Utilities – water	£129.48
Lancaster City Council – waste collection	£116.69
Eon – car park light	£11.98
J Hathaway, Beech hedge cut	£400.00

Authorisation of unrecorded May payments (delayed from clerk handover)

Victoria Institute, administration grant (S/O)	£1000.00
Victoria Institute, public toilet cleaning (S/O)	£152.00
Mr B Postlethwaite, to open/close public toilets (S/O)	£40.00
Ms J Hudson-Mather, Fell View zip wire locking (S/O)	£40.00

June Payments

Cllr Beckett LALC reimburse travel	£30.15
Gill Mason, clerk's wages £390.53 and expenses £127.63 (including SPid batteries £40.08)	£518.16
Sue Brown, expenses	£35.25
Victoria Institute, administration grant (S/O)	£1000.00
Victoria Institute, public toilet cleaning (S/O)	£152.00
Mr B Postlethwaite, to open/close public toilets (S/O)	£40.00
Ms J Hudson-Mather, Fell View zip wire locking (S/O)	£40.00
Victoria Institute meeting room charges(Mar/Apr/May)	£130.50

15.2 Receipts.

Lancaster City Council precept	£29,440.00.
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16.Clerks update, police, city & county reports and other correspondence.

17.To note the date of the next parish council meeting.

Press and public are welcome to attend.

