

# Caton-with-Littledale Parish Council

Clerk: Gill Mason

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I hereby give notice that the next meeting of the parish council will be held at the Victoria Institute on Tuesday 11<sup>th</sup> April 2017 at 7.15pm.

## Agenda

### **1.Apologies for absence.**

### **2.To consider and approve the minutes of the ordinary meeting held on Tuesday 14<sup>th</sup> March 2017.**

### **3.Declarations of interest and dispensations.**

### **4.Open forum.**

Melling swimming baths – Mr McGachie

### **5.Planning applications.**

Application No. : 17/00193/FUL

Proposal : Erection of a single storey front extension, replacement of existing single glazed windows with double glazed to side elevation and raised walkway to side elevation

Site Address : The Nook, Quernmore Road, Caton, Lancaster.

Application No. : 17/00194/LB

Proposal : Listed Building application for erection of a single storey front extension, replacement of existing single glazed windows with double glazed to side elevation, raised walkway to side elevation and repairs to timber trusses

Site Address : The Nook, Quernmore Road, Caton, Lancaster, Lancashire.

Application No. : 17/00279/FUL

Proposal : Removal of existing chimney and construction of a dormer extension to the side elevation

Site Address : 7 Hawthorn Close, Brookhouse, Lancaster, Lancashire, LA2 9NR

Application No:17/00283/FUL

Proposal : Erection of a ground floor rear extension above existing garage, construction of a rear balcony and stairs and installation of 3 rooflights to the rear.

Site Address : 12 Kirkbeck Close, Brookhouse, Lancaster, Lancashire, LA2 9JN

Sycamore Road update.

### **6.Parish management and maintenance.**

- Rebuilding of the wall surrounding the oak tree on Copy Lane.
- Play park inspections and repairs.
- Planting of the oak tree sapling at the Fishstones and trees for the war memorial garden.
- Cycle rack installation update.
- Floodline marking review.

**7.Highways and footpath matters.**

- Copy Lane parking.

**8.Neighbourhood plan update.****9.Lengthsman contract.****10.APM arrangements.****11.Twinning grant application.****12.Internal auditor appointment and formal thanks to Mrs P Cresswell.****13.Station Hotel car park.****14.Churchyard maintenance donation request.****15.Accounts****15.1 Payments**

Victoria Institute, administration grant (S/O)	£1000.00
Victoria Institute, public toilet cleaning (S/O)	£152.00
E Huddleston zipwire lockup (S/O)	£40.00
B Postlethwaite public toilet lockup (S/O)	£40.00
Victoria Institute, room hire	£24.75
Victoria Institute, room hire (Neighbourhood plan)	£25.20
Victoria Institute printing (Neighbourhood plan)	£40.50
Gill Mason, clerk's wages £541.15 and expenses £40.55	£581.70
United Utilities – Water rates	£135.94
Caton War Memorial Gardens grass recycling collection (Lancaster C.C)	£51.22
D. Walmsley - printing (Neighbourhood plan)	£78.00
Anne Jackson – Display stand and stationery (Neighbourhood plan)	£88.02
Pagefast - posters and surveys (Neighbourhood plan)	£436.80

**15.2 Receipts.**

Openreach BT Wayleave -Station Road	£162.00
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**15.3 2016/2017 Audit**

To agree on the end of year finances and sign part one of the audit documentation.

**16.Reports and correspondence.****17.To note the date of the next parish council meeting.**

Press and public are welcome to attend.

